



PRINCE GEORGE'S COMMUNITY COLLEGE

DATE: July 29, 2021

TO: All Prospective Proposers

FROM: Brittany Ryans, Procurement Coordinator
Prince George's Community College
Office of Procurement, Suite 264
Largo, MD 20774-2199
ryansbn@pgcc.edu
Telephone No.: 301-546-6000

RE: **Addendum 1 to RFP 21-01 Instructional Kitchen Deep Cleaning Services**

The following amends the above referenced RFP documents. Receipt of this addendum two is to be acknowledged by completing the enclosed "Acknowledgement of Receipt of Addenda Form" and including it in the proposal. The Solicitation Schedule is subject to further change modification, as required by the College.

1. Questions and Responses.

Attached to this Addendum 1 is the Questions and Response Log. The Questions and Response Log contains all of the questions received. The last day for questions was July 22, 2021 at 10:00 AM ET

2. The following amends the Solicitation Schedule.
Proposal Due: August 9, 2021, 10:00 AM ET

End of Addendum 1 dated 07-29-21

ACKNOWLEDGEMENT OF RECEIPT OF ADDENDA FORM

RFP NO.: RFP 22-01

PROPOSAL DUE DATE:

August 9, 2021 at 10:00 AM ET

RFP FOR: Instructional Kitchen Deep Cleaning Services

NAME OF PROPOSER: _____

ACKNOWLEDGEMENT OF RECEIPT OF ADDENDA

The undersigned, hereby acknowledges the receipt of the following addenda:

Addendum No. 1 dated 7-27-21

Addendum No. dated _____

Addendum No. dated _____

Addendum No. dated _____

Addendum No. dated _____

As stated in the RFP documents, this form is included in our Proposal.

Signature

Name Printed

Title

Date

END OF FORM

RFP 22-01 Instructional Kitchen Deep Cleaning Services

No.	Addendum No.	Solicitation Section/Reference	Question	PGCC Response
1	1		If you are offering tours of the site at this time?	Tours can be scheduled by appointment starting August 2, 2021.
2	1		Pre-bid meeting to be scheduled?	There will not be a no pre-bid meeting, in place we are scheduling walk-throughs at a later date. That date will be released via Addendum
3	1		Lay-out diagrams of kitchens to be provided, square footage available – lobbies, restrooms also included?	Currently, there are no diagrams available. However, if necessary, pictures can be provided.
4	1		Wages – short of living wage (if contract greater than \$100,000) will PGC minimum wage be required. What is that wage currently?	The Proposers are advised to adhere to Federal, State and Local Government wage and employment requirements.
5	1		Will contract amount for living wage or PGC wage be the total amount for semi-annual ONE YEAR or on the total of additional years?	PGCC awards 1-year contracts with 4 additional option year. The Proposers are advised to adhere to Federal, State and Local Government wage and employment requirements.
6	1		I'm interested in RFP 22-01 and would like to stop by sometime Wednesday or Thursday to do a walk through. Is that possible?	Tours can be scheduled starting August 2, 2021.
7	1		I would like to inquire about possibly visiting the site for a better understanding of the scope of work needed. We are interested in bidding on this project and would appreciate the opportunity to walk the area in order to price adequately.	Visits can be scheduled in advance.
8	1		Will you provide the SF per location? Also, the documents stated an addendum (page 7) See Attachment B – Addendum 1 but no any attachment in this bid	There are three instructional kitchens (Restaurant, Specialty, and Baking Kitchens). The average sizes are 1051 square feet. A Display Kitchen is operated for the purpose of

				<p>providing a venue for presentations and demonstration of food production. The Display kitchen is estimated to be 200 square feet.</p> <p>Community Kitchen is utilized for educational programs and continuing education. The Community Kitchen is estimated to be 700 square feet.</p>
9	1		<p>I would like to request that the proposal due date be extended to at least one week from now. Preparing a proposal can be a tedious process that requires time. I do not believe that any firm is able to put together a robust proposal in a 2 business day time frame. Please keep in mind that prior to starting a proposal we must first understand what we are bidding for, with the answers to our questions being answered 2 days prior to the proposal due date, we will not have time to prepare it. Also, insurance companies will need more than 2 days to forward the coi's that you are requesting.</p>	<p>For a quality and reasonable proposal, the request for an extension of a week appears reasonable.</p>
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