



PRINCE GEORGE'S  
COMMUNITY COLLEGE



Trinity

Catalog 2018-2019

## ARTICULATION AGREEMENT

Prince George's Community College

Associate of Applied Science in Medical Assisting

301 Largo Road  
Largo, Maryland 20774-2199

and

Trinity Washington University

Bachelor of Arts – Health Services in the College of Arts and Sciences

125 Michigan Ave. NE,  
Washington, D.C. 20017

Prince George's College (hereafter referred to as PGCC), a community college in Prince George's County, Maryland and Trinity Washington University (hereafter referred to as Trinity), a four-year institution in Washington, D.C., agree to offer an articulated program leading to the award of an Associate of Applied Science in Medical Assisting and a Bachelor of Arts in Health Services. PGCC students who transfer with an Associate of Applied Science Medical Assisting to Trinity will not have their coursework evaluated on a course-by-course basis to determine which of Trinity's general education requirements and discipline requirements have been met. PGCC course agreements outlined in Appendix A ensure that the transfer student will matriculate at junior standing.

## I. PURPOSE

The purpose of this Articulation Agreement (the "Agreement") is to establish collaboration between Trinity and PGCC to facilitate the transfer and degree completion of students earning the Bachelor of Arts in Health Services. This Agreement provides a systematic plan for students to continue their education beyond the A.A.S. in Medical Assisting from PGCC to the Bachelor of Arts in Health Services from Trinity's College of Arts and Sciences. The following general principles guide the operation of this Agreement:

## II. ADMISSIONS

Applicants successfully completing the articulated program with a 2.0 or better grade point average with no grade below a C to transfer, who have not matriculated at any other institution of higher education will be guaranteed transfer admission to Trinity.

## III. ACCEPTANCE OF CREDITS

A maximum of 75 credit hours from PGCC will be allowed toward fulfillment of the 120 credit hours required for baccalaureate completion.

### A. General Education Credits:

All courses meeting general education requirements at PGCC will transfer to Trinity as shown in Appendix A. Courses not specified will be reviewed on a course by course basis for equivalency.

### B. Credits Accepted from Other Institutions:

If courses are evaluated by PGCC and applied toward the Associate of Applied Science degree, the student must submit the score report to be evaluated by Trinity. Credit will be applied as determined by a Trinity evaluation.

### C. Non-Direct Classroom Credits:

The maximum number of credits that will be accepted by Trinity toward degree requirements from non-direct classroom instruction (including CLEP, Co-op Education, AP, and other nationally recognized standardized examination scores) is 30. Non-Direct Classroom credits earned through any combination of approved examinations or college-level experiential learning may be applied toward the completion of a Trinity degree. Any applied credits of this type must be in addition to the minimum 45 credits taken at Trinity (see Undergraduate Transfer and Matriculation). Credit satisfying major field requirements will be determined by the appropriate Program Chair(s).

**Undergraduate Student Transfer and Matriculation:** Students transferring to Trinity in or after Fall 2002 from another appropriately accredited institution of higher learning for a bachelor's degree must earn a minimum of 45 of their final 60 credits through course work at Trinity, excluding credits for experiential learning. Associations recognized by the United States Department of Education (USDE) and the Commission on Higher Education (CHEA) confer appropriate accreditation; these associations include but are not limited to regional accreditors.

## IV. SCHOLARSHIPS AND FINANCIAL AID

PGCC students who have completed an Associate of Applied Science in Medical Assisting will be given every consideration for financial assistance and will be eligible to compete for need and non-need based academic scholarships at Trinity.

## **V. BENEFITS TO STUDENTS**

Trinity offers the following benefits for PGCC students who transfer under this Agreement.

Trinity offers students an application fee waiver for those students who apply online. Upon acceptance to Trinity, PGCC Medical Assisting graduates will meet one-on-one with the Trinity academic and faculty advisor to review her/his curriculum plan and register for courses.

## **VI. PROMOTION/OUTREACH**

PGCC and Trinity agree to publicize this Agreement via, but not limited to marketing materials and information sessions. PGCC and Trinity agree to collaborate to ensure successful transfer day visits, and advising sessions.

## **VII. TERM/MONITOR/REVIEW**

- A. The initial term of this agreement shall be two years from the date of the last signature, with three (3) automatic renewals of two years each.
- B. PGCC and Trinity further agree to monitor the performance of this Agreement biannually for the first year and biennially thereafter.
- C. Trinity will establish a mechanism to provide information on the academic progress of the PGCC student enrolled as a result of this Agreement, including but not limited to statistical data compiled from non-specific student information.
- D. PGCC and Trinity agree to communicate program changes in a timely manner to avoid disruption of student progress toward degree completion.

VIII. TERMINATION

The Agreement may be terminated by either party for due cause and after adequate notice to the other. Termination of the Agreement will not affect any students currently enrolled at PGCC in the name of major at the time of termination, and they shall be able to transfer credits pursuant to this Agreement.

IX. APPENDIX

As part of this agreement, the following have been included:

- A. An academic advising sheet showing requirements for a completed Associate of Applied Science degree in Medical Assisting at PGCC and Bachelor of Arts degree in Health Services in Trinity's College of Arts and Sciences.

In witness thereof, the parties hereto have executed or approved this Agreement on the date entered below

Entered into this 2nd day of April 2019.



Patricia McGuire, J.D.  
President  
Trinity



Charlene M. Dukes, Ed.D  
President  
Prince George's Community College



Carlota Ocampo, Ph.D.  
Provost and Vice President of Academic Affairs  
Trinity



Clayton A. Ralley, III, PhD  
Executive Vice President and Provost  
PGCC

**MEDICAL ASSISTING (A.A.S.)**  
**PLANNING GUIDE - Health Science Program**  
*Use in conjunction with your Academic Program Evaluation*

NAME \_\_\_\_\_ STUDENT ID \_\_\_\_\_ DATE \_\_\_\_\_

Prince George's County residents are given first priority for admissions. See the College Catalog for information about out-of-county admissions. Out-of-state students are only considered for admission when the available seats are not filled by qualified Maryland residents. Students attending the college on a non-domiciliary visa, as determined by the college, will not be considered for admission in any of these programs. In order to participate in clinical education courses, all students accepted into any of these programs must have a social security number and it will be verified as part of the background check. A criminal background check, drug screen and health insurance are required of all students in the health science clinical programs. Continued participation in each program is contingent upon a satisfactory response on the background check and drug screen. All information on the background check and drug screen remains confidential and is only shared with the requesting clinical agencies. If a clinical agency denies clinical placement for a student because of the background check, drug screen or lack of health insurance, that student may not be able to complete the clinical program.

- ✓ Students must complete Developmental and ESL courses in Math, Composition and Reading, if required.
- ✓ ATI-TEAS NOT Required
- ✓ Students interested in the Medical Assisting program are required to meet with Mr. J. David James, Program Director prior to petitioning for the program. It is recommended the meeting be scheduled after you meet with a Health Science Advisor in CHS suite 1400 to go over program requirements and for petitioning.

❖ **QUALIFYING PREREQUISITE COURSES**

\_\_\_\_ Eligibility for EGL 1010 Composition I: Expository Writing

\_\_\_\_ Eligibility for MAT 1250 Applied College Algebra or higher

❖ **SUPPORTING GENERAL EDUCATION COURSES**

**24 CREDITS**

\_\_\_\_ PAS 1000 First Year Experience 1 Credits  
 Prerequisite: DVR 0051 or equivalent.

**ENGLISH**

\_\_\_\_ EGL 1010 Composition I: Expository Writing 3 Credits  
 Prerequisite: Reading and writing proficiency.

\_\_\_\_ EGL \_\_\_\_\_ Composition II Select one course: EGL 1340 (Recommended), 1100, or 1320 3 Credits  
 Prerequisite: EGL 1010

**MATHEMATICS**

\_\_\_\_ MAT 1250 Applied College Algebra or higher 3 Credits  
 Prerequisite: MAT 0104 completed or math proficiency.

## SCIENCE

- \_\_\_ **BIO 2050 Anatomy and Physiology I** **4 Credits**  
□ Prerequisite: BIO 1010, BIO 1140 or departmental placement test;  
MAT 0071 completed or math proficiency.
- \_\_\_ **BIO 2060 Human Anatomy and Physiology II** Prerequisite: BIO 2050. **4 Credits**

## SOCIAL SCIENCE

- \_\_\_ **PSY 1010 General Psychology** Prerequisite: Reading proficiency. **3 Credits**

## HUMANITIES

- \_\_\_ **COM 1090 Interpersonal Communication** Prerequisite: Reading proficiency. **3 Credits**

## ❖ MEDICAL ASSISTING CORE COURSES **36 CREDITS**

### SPRING SEMESTER

- \_\_\_ **MAS 1060 Introduction to Computerized Medical Practice** **3 Credits**  
• Prerequisite(s): Eligibility for EGL-1010, MAT-1250, and BIO-2050.
- \_\_\_ **MAS 1100 Systems Terminology** **3 Credits**  
• Or HIM 1530

### FALL SEMESTER

- \_\_\_ **MAS 1050 Law and Ethics for Allied Health** **3 Credits**  
□ Prerequisite: Permission of Medical Assisting Program Director.
- \_\_\_ **MAS 2010 Administrative Medical Assisting I** **3 Credits**  
• Prerequisite(s): MAS-1060 can be taken concurrently.
- \_\_\_ **MAS 2020 Clinical Procedures I** **4 Credits**  
• Prerequisite(s): MAS-1100 or HIM-1530 and MAS-1060 with grades of C or higher.  
• 3 class/3 lab hours.

### SPRING SEMESTER

- \_\_\_ **MAS 2040 Professional Seminar 1** **1 Credits**  
• Prerequisites: MAS-2010, MAS-2020, and MAS-2030 completed or concurrent with grades of C or higher.
- \_\_\_ **MAS 2050 Clinical Procedures II** **4 Credits**  
• Prerequisite(s): MAS-2020 with grade of C or higher.  
• 3 lab/3 studio.

### FALL SEMESTER

- \_\_\_ **MAS 2110 Administrative Medical Assisting II** **4 Credits**
- \_\_\_ **MAS 2030 Pharmacology for Medical Assistants** **4 Credits**  
□ Prerequisites: BIO 2060, MAS 1060; co-requisites MAS 2010 and MAS 2020
- \_\_\_ **MAS 2060 Medical Assisting Practicum** **3 Credits**  
□ Prerequisites: MAS 2010, MAS 2020 and MAS 2030; co-requisites MAS 2040 and MAS 2050
- \_\_\_ **MAS 2070 Clinical Procedures III** **4 Credits**  
□ Prerequisites: MAS-2010, MAS-2020, and MAS-2030 completed or concurrent with grades of C or higher. □ 20 clinical hours/week.

## ❖ TOTAL CREDITS REQUIRED FOR ASSOCIATE OF APPLIED SCIENCE DEGREE **61 CREDITS**

**Additional information:**

- **Rolling Admission:** This program begins in the Spring and Fall semester.
- 2.0 GPA minimum overall and a grade of "C" or higher required in all MAS courses.
- **Students must follow new requirements if they have not petition or if they are re-petitioning.**
- Use this guide in conjunction with 2018-2019 catalog. Student is solely responsible for meeting graduation and transfer requirements. This guide is valid only if enrolled continuously from 2018-2019 terms.
- Health Science Advisors are located at the Largo location CHS 1400. E-mail: [healthscienceadvisor@pgcc.edu](mailto:healthscienceadvisor@pgcc.edu) .
- Program Director J. David James contact information: [jamesjd@pgcc.edu](mailto:jamesjd@pgcc.edu) .

**Trinity Washington University Bachelor of Arts Completion – College of Arts and Science (Women’s Day College)**

General Education	PGCC Course	Credit
ENGL 107 College Composition	EGL 1010 Composition I	3
MATH 108 Finite Math	MAT 1250 Applied College Algebra	3
PHL150/ COM150		3
Social Science	PSY 1010 General Psychology	3
Social Science		3
Science	BIO 2050 Human Anatomy and Physiology I	4
HIS		3
FNAR		3
Literature		3
Foreign Language (can be met with competency testing)		6
Religion		3
Philosophy (Ethics)		3
Civic Knowledge		SNHP 220
Leadership		SNHP 224
General Education Capstone		SNHP 330
<b>Total General Education Core Credits</b>		<b>27</b>
<b>Health Services Core</b>		<b>Credit</b>
HPNU 120 Medical Terminology	HIM 1530 Medical Terminology OR MAS 1100 Systems Terminology	3
PHIL 251 Bioethics		In General Ed
MATH 110 Statistics		3
SNHP 220 Health Care Policy and Politics		3
SNHP 224 Health Care Systems and Global Health		3
SNHP 330 Research and Evidence-based Practice		3
SNHP 342 Health Care Finance		3
SNHP 405 Informatics		3
SNHP 491 Internship		3
SNHP 499 Senior Seminar		3
<b>Total Core Credits</b>		<b>24</b>
<b>Wellness Track</b>		<b>Credit</b>

General Education	PGCC Course	Credit
BIOL 121 Anatomy and Physiology I	BIO 2050 Human Anatomy and Physiology I	4
BIOL 122 Anatomy and Physiology II	BIO 2060 Human Anatomy and Physiology II	4
HPNU 200 Nutrition, Diet Therapy, and Health Promotion OR PEH 121 Nutrition and Wellness		3  2
EXSC 321 Health and Wellness Programming OR PSYC 241 Physiological Psychology		3
Elective Credits		2-3
<b>Total Trinity Credits</b>		<b>59</b>
	<b>Bachelor of Arts – Health Services – Total credits</b>	<b>120</b>

Students must earn 45 of their last 60 credits at Trinity.