



# College of Notre Dame OF MARYLAND

## Bachelor of Arts in Business Articulation Agreement

Between

Prince George's Community College,  
Howard Community College

and

College of Notre Dame of Maryland

### I. PURPOSE

The College of Notre Dame of Maryland, Inc. (Notre Dame), Prince George's Community College (PGCC), and Howard Community College (HCC) enter into this Articulation Agreement (Agreement) so that students enrolled in eligible transfer Associate degree programs will have a clear understanding of how their credits will transfer to Notre Dame in the undergraduate, adult part-time business program offered through the Accelerated College and the Weekend College.

This Agreement facilitates the transfer of PGCC and HCC graduates to Notre Dame and provides valuable advising tools for the student's first two years of study at the community college. This Agreement outlines the transfer of courses applicable to the business degree requirements including general education requirements.

### II. ASSIGNED RESPONSIBILITIES

#### A. Notre Dame will:

1. Accept transfer-appropriate courses with a grade of "C" or better, up to a maximum of 64 credits in transfer.
2. Continue working with PGCC and HCC on detailed articulation agreements that provide guidelines on additional program to program transfer.
3. Provide concurrent advisement opportunities for PGCC and HCC students.
4. Provide assistance throughout the financial aid process and distribute information on external scholarships targeted to adult part-time students.

#### B. PGCC and HCC will:

1. Provide opportunities for Notre Dame Admission's personnel to meet with qualified students.
2. Publicize activities and programs held on the Notre Dame campus.

#### C. Jointly PGCC, HCC, and Notre Dame will:

1. Designate appropriate officials to review this Agreement annually to make any changes that are mutually agreed to by the parties as needed. This would include the continuing development of program to program articulation guidelines.

### **III. ADMISSIONS**

- A. Students desiring to enter the bachelor's degree program(s) must apply to Notre Dame and meet the requirements for admission to these programs.
- B. Students must be admitted as a degree seeking student to be eligible for participation under this articulation agreement.
- C. Notre Dame will be responsible for handling admission of students, and the decision of the Notre Dame Admission's staff will be final.

### **IV. TERMS AND CONDITIONS**

#### **A. LIABILITY**

1. Prince George's Community College, Howard Community College, and the College of Notre Dame will indemnify and hold harmless the other parties from judgments, damages or losses, including attorneys' fees, suffered by that party to the extent of the negligence or omission of the indemnifying party to the extent permitted by Maryland law.

#### **B. TERM AND RENEWAL**

1. This Agreement shall have an initial term of two (2) years beginning on February 14, 2006. Unless terminated pursuant to the terms outlined below, this Agreement is self-renewing and the program will continue for consecutive one-year periods.

#### **C. TERMINATION CLAUSE**

1. Either party may terminate this Agreement at the end of the initial term or at the end of a renewed term by giving the other party at least one year prior written notice. Such termination, however, will not apply to students already accepted to Notre Dame.
2. This Agreement may be terminated by either party at any time due to a material default of its terms by the other as long as the default has not been cured within a ninety (90) day period from written notice of the default.

#### **D. MISCELLANEOUS**

1. This Agreement is not assignable but shall bind the corporate successors of Notre Dame, PGCC, and HCC.

2. This Agreement will not create an employment or partnership relationship between Notre Dame, PGCC and HCC.
3. No amendment to this Agreement shall be valid and binding unless in writing signed by both parties.
4. Notice of any action taken by either party and required to be reported to the other party under this Agreement shall be mailed, certified delivery, to the other party at the address stated below:

Prince George's Community College  
301 Largo Road  
Largo, Maryland 20774-2199

Attention: Dr. Peter A. Battaglia  
Vice President for Instruction

Howard Community College  
10901 Little Patuxent Parkway  
Columbia, MD 21044-3197

Attention: Ronald X. Roberson  
Vice President of Academic Affairs


College of Notre Dame of Maryland, Inc.  
4701 N. Charles Street  
Baltimore, MD 21210

Attention: Dr. Suzanne Shipley  
Vice President for Academic Affairs


*Signatures*

PRINCE GEORGE'S COMMUNITY COLLEGE

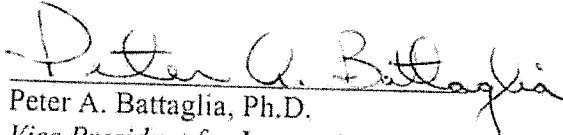
COLLEGE OF NOTRE DAME OF MARYLAND

  
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Ronald Williams, Ph.D.  
*President*

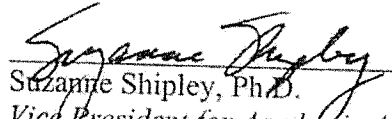
2/27/06  
Date

  
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Mary Pat Seurkamp, Ph.D.  
*President*

3/2/06  
Date


  
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Peter A. Battaglia, Ph.D.  
*Vice President for Instruction*

2/24/06  
Date

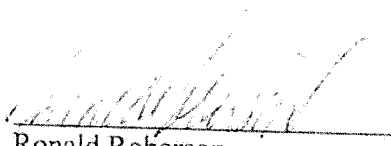
  
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Suzanne Shipley, Ph.D.  
*Vice President for Academic Affairs*

3/1/06  
Date

HOWARD COMMUNITY COLLEGE

  
\_\_\_\_\_  
Mary Ellen Duncan, Ph.D.  
*President*

2/21/06  
Date

  
\_\_\_\_\_  
Ronald Roberson  
*Vice President of Academic Affairs*

FEB 29 2006  
Date