

*Articulation Agreement Template is provided by the Maryland Higher Education Commission (MHEC) and is a resource for institutions. This template is not legal advice. Institutions should consult their own legal counsel regarding articulation agreements and other agreements, contracts, or institutional policies. Please provide a copy of all institutional articulation agreements to MHEC.*

## **ACADEMIC PROGRAM ARTICULATION AGREEMENT BETWEEN PRINCE GEORGE'S COMMUNITY COLLEGE AND COLLEGE OF SOUTHERN MARYLAND TRANSFER TO THE ASSOCIATE OF APPLIED SCIENCE IN MEDICAL LABORATORY TECHNOLOGY**

This Academic Program Articulation Agreement (“Agreement”) is entered into by and between Prince George’s Community College (the “Sending Institution”) and College of Southern Maryland (the “Receiving Institution”) (collectively, the “Institutions”) to facilitate the transfer of academic credits for the completion of the Associate of Applied Science in Medical Laboratory Technology (the “Program(s)”).

### **A. Qualifying Students**

This Agreement pertains to the transfer of “Qualifying Students”, *i.e.*, those students who:

1. Have successfully completed the program at the Sending Institution;
2. Are enrolled in the Sending Institution, in good standing; and
3. Are accepted for admission to the Receiving Institution
4. Complete the following coursework, known as the qualifying coursework, at Prince George’s Community College with a minimum grade of “C”:
  - EGL-1010
  - MAT-1250 or MAT-1350
  - CHM-1010
  - BIO-1140
5. Earned a high school diploma or GED
6. ACT (American College Test) composite score of 16 or above, SAT (Scholastic Aptitude Test) equivalent score of 790 or above for Critical Reading and Math, or a degree from an accredited college or university. ACT and SAT scores are considered current for five years.
7. Provide evidence of registration for Introduction to Clinical Laboratory Science theory and laboratory courses (MLT 1012 & MLT 1012L)
8. Possess a minimum of a 2.0 cumulative GPA
9. Submit the petition for admission no later than June 1<sup>st</sup> of each year
10. Meet all special admissions criteria identified in the current College of Southern Maryland catalog.
11. Students are only eligible for fall admission
12. Part-time students are eligible for this agreement.

### **B. Responsibilities of the Institutions**

The Institutions agree to implement the transfer of Qualifying Students in accordance with applicable law and the following requirements and protocols:

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1. A Qualifying Student may transfer into from the Transferring Institution into the Receiving Institution for the completion of the Program.
2. Each year, 25% of the seats available for incoming students shall be reserved for students from Prince George’s Community College, until June 1<sup>st</sup>.
3. Students who qualify for this articulation agreement and are accepted into the program will receive an in-county tuition rate.
4. Students who are interested in participating under this agreement will meet with the Health Sciences Advisor at the Sending Institution to receive the application packet. In order to qualify under this agreement, the student must complete all of the requirements and steps listed within this application packet.
5. The Receiving Institution shall designate, and shall provide to the Sending Institution, the contact information for a staff person at the Receiving Institution who is responsible for the oversight of the transfer of Qualifying Students. The Sending Institution shall designate, and shall provide to the Receiving Institution, the contact information for a staff person at the Sending Institution who is responsible for the oversight of the transfer of Qualifying Students.

	Sending Institution	Receiving Institution
Name of staff person responsible for oversight	Ms. Angela Anderson	Dr. Laura Polk
Title of staff person	Dean	Professor/Chair
Email address	<a href="mailto:aanderson@pgcc.edu">aanderson@pgcc.edu</a>	<a href="mailto:lvpolk@csmd.edu">lvpolk@csmd.edu</a>
Telephone Number	301-546-0699	301-934-7535

Should the staff person or position change, the institution will promptly provide new contact information to the partner institution and inform the Maryland Higher Education Commission of the change.

Additional contact information:

	Sending Institution	Receiving Institution
Name of person	Nicole Stubbs	Jacqueline Koerbel
Title of person	Health Sciences Advisor	Health Sciences Advisor
Email address	<a href="mailto:stubbsnr@pgcc.edu">stubbsnr@pgcc.edu</a>	<a href="mailto:jkoerbel@csmd.edu">jkoerbel@csmd.edu</a>
Telephone Number	301-546-7513	301-934-7510

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6. If the Qualifying Student is using federal Title 38 VA Education Benefits (GI Bill® Education Benefits), the Institutions shall adhere to all applicable U.S. Department of Veterans Affairs' regulations, including the regulations governing the awarding prior credit, as regulated under Title 38, Code of Federal Regulations, Sections 21.4253(d)(3) and 21.4254(c)(4).
7. Each Institution shall adhere to all applicable transfer requirements set forth in the Annotated Code of Maryland and the Code of Maryland Regulations.
8. Each Institution shall advise students regarding transfer opportunities under this Agreement, and shall advise students of financial aid opportunities and implications associated with the transfer.
9. Should either Institution make changes to program requirements, the institution will inform the partner institution immediately. The articulation agreement should be updated to reflect the changes and forwarded to the Maryland Higher Education Commission.

### **C. Term and Termination**

1. This agreement shall be effective on the date that it is signed by the appropriate and authorized representatives of each Institution.
2. Either Institution may, at its sole discretion, terminate this Agreement upon delivering 60 days written notice to the other Institution and the Maryland Higher Education Commission.
3. Both Institutions agree to meet once every year to review the terms of this agreement.
4. This agreement shall expire five years after the last signature is received.

### **D. Amendment**

1. This Agreement constitutes the entire understanding and agreement of the Institutions with respect to their rights and obligations in carrying out the terms of the Agreement, and supersedes any prior or contemporaneous agreements or understandings.
2. This Agreement may be modified only by written amendment executed by both Institutions.

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## **E. Governing Law**

This Agreement shall be governed by, and construed in accordance with, the laws of the State of Maryland.

## **F. Counterparts**

This Agreement may be executed in counterparts, each of which shall be deemed to be an original, but all of which, taken together, shall constitute one and the same agreement.

## **G. Notice of Agreement**

1. The Institutions agree to provide a copy of this Agreement, with any amendments, to the Maryland Higher Education Commission.
2. The Institutions agree to provide copies of this Agreement to all relevant individuals and departments of the Institutions, including but not limited to students, academic department chairs participating in the transfer, offices of the president, registrar's offices, and financial aid offices.

## **H. No Third-Party Beneficiaries**

There are no third-party beneficiaries to this Agreement.

## **I. Representations and Warranties of the Parties**

Both Institutions represent and warrant that the following shall be true and correct as of the Effective Date of this Agreement, and shall continue to be true and correct during the term of this Agreement:

1. The Institutions are and shall remain in compliance with all applicable federal, state, and local statutes, laws, ordinances, and regulations relating to this Agreement, as amended from time to time.
2. Each Institution has taken all action necessary for the approval and execution of this Agreement.

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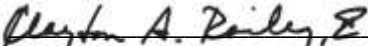
Medical Laboratory Technology

Articulation Agreement  
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IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed by their duly authorized representatives.

Prince George's Community College

College of Southern Maryland

By:  \_\_\_\_\_  
Dr. Clayton A. Railey, III  
Executive Vice President & Provost

By:  \_\_\_\_\_  
Eileen Abel (Oct 20, 2020 08:43 EDT)  
Dr. Eileen Abel  
Vice President of Academic Affairs

7/28/2020  
Date

Oct 20, 2020  
Date






# PGCC Medical Laboratory Technology Agreement for Signature

Final Audit Report

2020-10-20

Created:	2020-10-20
By:	Jacquelyn Rogers (jgrogers@csmd.edu)
Status:	Signed
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## "PGCC Medical Laboratory Technology Agreement for Signature" History

-  Document created by Jacquelyn Rogers (jgrogers@csmd.edu)  
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