



PRINCE GEORGE'S
COMMUNITY COLLEGE

Testing Center

Spring 2018 Academic Testing Hours of Operation

Academic Testing Only (See reverse/bottom of page for Placement Testing Hours)

	OPEN	CLOSE
Monday through Thursday	8:30 am	8:00 pm
Friday*	8:30 am	4:00 pm
* 1st Friday of each month (April 6 & May 4)	8:30 am	2:00 pm
Saturday (Closed on 5/19 & 5/26)	9:00 am	3:00 pm

Students in the Center at Closing Time have 30 minutes to complete testing

Center **CLOSED** on these dates

Thurs., Feb. 1 & Fri., Feb. 2 (TEAS Testing)
 Fri., Feb. 9 (TEAS Testing)
 Mon., Feb. 19 (Presidents Day)
 Mar. 12 - Mar. 18 (Spring Break)
 Friday, Mar. 30 (TEAS Testing)
 May 28 (Memorial Day)
 May 19 & 26 and June 2 (Saturdays btwn. semesters)

PGCC Student ID's are **REQUIRED**

Students taking academic tests (any test pertaining to a course in which a student is enrolled at the college) are required to have a PGCC Student ID card. The PGCC ID card must be presented to Testing Center staff when checking into the center. **Any student who does not present a valid PGCC Student ID will not be allowed to take an academic test.**

Center **CLOSES AT 2:30 p.m.**

April 6 & May 4

Students are encouraged to obtain a PGCC Student ID as soon as they are admitted to the College and should carry it whenever they are on campus.

- Students are only allowed to have the following items at their testing stations: photo ID, pen/pencil, SAS locker key (if a locker is used) and a calculator provided by the Testing Center (if allowed by the instructor). **Students are NOT permitted to use their own calculators - All possessions brought into the Center must be secured in lockers** (coin-operated - requires a quarter - returned when locker is re-opened). Any item or material which the SAS staff determines to be a security risk or potentially disruptive or distracting will not be allowed.
- Cell phones, smartphones, and all electronic communication, data storage, or recording devices are prohibited and cannot be used as calculators or for any purpose. Possession of these devices is a violation of academic integrity and is prohibited.
- Communication with other students while testing is a violation of academic integrity and is prohibited.
- Copying, retaining, or distributing examination materials is a violation of academic integrity and is prohibited.
- Unauthorized use of computers, notes, books, or other study aids is a violation of academic integrity and is prohibited.
- Once testing has begun, students cannot leave the Center until their test is submitted to the Student Assessment Services staff. Once submitted (or abandoned by unauthorized departure), a test cannot be resumed. The Center does not have restrooms. Restroom breaks are not permitted.
- Disruptive behavior is prohibited and may result in permanent expulsion from the Center. Food, drink, etc. are prohibited.
- No children, family members, or friends are allowed in the testing center. No childcare is provided at the Center.
- Disability accommodations must be requested through and approved by the Disability Support Services Office in advance.
- Students in the Testing Center are subject to strict proctoring and observation at all times.

Testing Center - Academic Testing Service Hours

Spring 2018

Students in the Center at Closing Time have 30 minutes to complete testing

February						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
				1 TEAS CLOSED	2 TEAS CLOSED	3 9:00-3:00
4	5 8:30 - 8:00	6 8:30 - 8:00	7 8:30 - 8:00	8 8:30 - 8:00	9 TEAS CLOSED	10 9:00-3:00
11	12 8:30 - 8:00	13 8:30 - 8:00	14 8:30 - 8:00	15 8:30 - 8:00	16 8:30-4:00	17 9:00-3:00
18	19 CLOSED	20 8:30 - 8:00	21 8:30 - 8:00	22 8:30 - 8:00	23 8:30-4:00	24 9:00-3:00
25	26 8:30 - 8:00	27 8:30 - 8:00	28 8:30 - 8:00			

March						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
				1 8:30 - 8:00	2 Weather CLOSED	3 9:00-3:00
4	5 8:30 - 8:00	6 8:30 - 8:00	7 8:30 - 8:00	8 8:30 - 8:00	9 8:30-4:00	10 9:00-3:00
11	12	13	14	15	16	17
	Spring Break	Spring Break	Spring Break	Spring Break	Spring Break	Spring Break
18	19 8:30 - 8:00	20 8:30 - 8:00	21 8:30 - 8:00	22 8:30 - 8:00	23 8:30-4:00	24 9:00-3:00
25	26 8:30 - 8:00	27 8:30 - 8:00	28 8:30 - 8:00	29 8:30 - 8:00	30 TEAS CLOSED	31 9:00-3:00

April						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1	2 8:30 - 8:00	3 8:30 - 8:00	4 8:30 - 8:00	5 8:30 - 8:00	6 8:30-2:00	7 9:00-3:00
8	9 8:30 - 8:00	10 8:30 - 8:00	11 8:30 - 8:00	12 8:30 - 8:00	13 8:30-4:00	14 9:00-3:00
15	16 8:30 - 8:00	17 8:30 - 8:00	18 8:30 - 8:00	19 8:30 - 8:00	20 8:30-4:00	21 9:00-3:00
22	23 8:30 - 8:00	24 8:30 - 8:00	25 8:30 - 8:00	26 8:30 - 8:00	27 8:30-4:00	28 9:00-3:00
29	30 8:30 - 8:00					

May						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
		1 8:30 - 8:00	2 8:30 - 8:00	3 8:30 - 8:00	4 8:30-2:00	5 9:00-3:00
6	7 8:30 - 8:00	8 8:30 - 8:00	9 8:30 - 8:00	10 8:30 - 8:00	11 8:30-4:00	12 9:00-3:00
13	14 8:30 - 8:00	15 8:30 - 8:00	16 8:30 - 8:00	17 8:30 - 8:00	18 8:30-4:00	19 CLOSED
20	21 8:30 - 7:00	22 8:30 - 7:00	23 8:30 - 7:00	24 8:30 - 7:00	25 8:30-4:00	26 CLOSED
27	28 CLOSED	29 8:30 - 7:00	30 8:30 - 7:00	31 8:30 - 7:00		Revised 3/7/18

Service Hours for Placement Testing & Other Services	Walk-in Hours	OPEN	Must Begin By:	Must Finish By:
	Monday through Thursday	8:00 am	6:00 pm	8:00 pm
	Friday	8:00 am	12:00 pm	2:30 pm