



PRINCE GEORGES
COMMUNITY COLLEGE

Testing Center

Summer 2018 Academic Testing Hours of Operation

Academic Testing Only

Placement Testing Hours are listed on the reverse side of this flyer at the bottom of the page (beneath the calendar)

	OPEN	CLOSE
Monday through Thursday	8:30 am	7:00 pm
Friday*	8:30 am	4:00 pm
* Friday, July 6 & Aug 3 ONLY	8:30 am	2:00 pm

Students in the Center at Closing Time have 30 minutes to complete testing

Center CLOSED
June 8 & 19 & July 4

OPEN Sat., 8/18 & 8/25 (9am-1pm)
for Placement Testing ONLY

Center CLOSES Early at 2:30 p.m.
July 6 and August 3

**PGCC Student IDs are
REQUIRED**

Students taking academic tests (any test pertaining to a course in which a student is enrolled at the college) are required to have a PGCC Student ID card. The PGCC ID card must be presented to Testing Center staff when checking into the center. **Any student who does not present a valid PGCC Student ID will not be allowed to take an academic test.** Students are encouraged to obtain a PGCC Student ID as soon as they are admitted to the College and should carry it whenever they are on campus.

1. Students are only allowed to have the following items at their testing stations: photo ID, pen/pencil, SAS locker key (if a locker is used) and a calculator provided by the Testing Center (if allowed by the instructor). **Students are NOT permitted to use their own calculators - All possessions brought into the Center must be secured in lockers** (coin-operated - requires a quarter - returned when locker is re-opened). Any item or material which the SAS staff determines to be a security risk or potentially disruptive or distracting will not be allowed.
2. Cell phones, smartphones, and all electronic communication, data storage, or recording devices are prohibited and cannot be used as calculators or for any purpose. Possession of these devices is a violation of academic integrity and is prohibited.
3. Communication with other students while testing is a violation of academic integrity and is prohibited.
4. Copying, retaining, or distributing examination materials is a violation of academic integrity and is prohibited.
5. Unauthorized use of computers, notes, books, or other study aids is a violation of academic integrity and is prohibited.
6. Once testing has begun, students cannot leave the Center until their test is submitted to the Student Assessment Services staff. Once submitted (or abandoned by unauthorized departure), a test cannot be resumed. The Center does not have restrooms. Restroom breaks are not permitted.
7. Disruptive behavior is prohibited and may result in permanent expulsion from the Center. Food, drink, etc. are prohibited.
8. No children, family members, or friends are allowed in the testing center. No childcare is provided at the Center.
9. Disability accommodations must be requested through and approved by the Disability Support Services Office in advance.
10. Students in the Testing Center are subject to strict proctoring and observation at all times.

Testing Center - Academic Testing Service Hours Summer 2018

Students already in the Center at Closing have 30 minutes to complete testing

June						
S	M	T	W	T	F	S
27	28	29	30	31	1	2
	CLOSED	8:30-7:00	8:30-7:00	8:30-7:00	8:30-4:00	CLOSED
3	4	5	6	7	8	9
	8:30-7:00	8:30-7:00	8:30-7:00	8:30-7:00	CLOSED	CLOSED
10	11	12	13	14	15	16
	8:30-7:00	8:30-7:00	8:30-7:00	8:30-7:00	8:30-4:00	CLOSED
17	18	19	20	21	22	23
	8:30-7:00	CLOSED	8:30-7:00	8:30-7:00	8:30-4:00	CLOSED
24	25	26	27	28	29	30
	8:30-7:00	8:30-7:00	8:30-7:00	8:30-7:00	8:30-4:00	CLOSED

July						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
	8:30-7:00	8:30-7:00	CLOSED	8:30-7:00	8:30-2:00	CLOSED
8	9	10	11	12	13	14
	8:30-7:00	8:30-7:00	8:30-7:00	8:30-7:00	8:30-4:00	CLOSED
15	16	17	18	19	20	21
	8:30-7:00	8:30-7:00	8:30-7:00	8:30-7:00	8:30-4:00	CLOSED
22	23	24	25	26	27	28
	8:30-7:00	8:30-7:00	8:30-7:00	8:30-7:00	8:30-4:00	CLOSED
28	30	31				
	8:30-7:00	8:30-7:00				

Center CLOSED All Day
Friday, June 8, Tuesday, June 19 & Wednesday, July 4

Center CLOSSES AT 2:30 pm
July 6 & August 3

Saturday, August 18 & 25
Placement Testing
Only
9am-1pm (must begin testing by 10:00am)

August						
S	M	T	W	T	F	S
			1	2	3	4
			8:30-7:00	8:30-7:00	8:30-2:00	CLOSED
5	6	7	8	9	10	11
	8:30-7:00	8:30-7:00	8:30-7:00	8:30-7:00	8:30-4:00	CLOSED
12	13	14	15	16	17	18
	8:30-7:00	8:30-7:00	8:30-7:00	8:30-7:00	8:30-4:00	Placement
19	20	21	22	23	24	25
	8:30-7:00	8:30-7:00	8:30-7:00	8:30-7:00	8:30-4:00	Placement
26	27	28	29	30	31	
	8:30-8:00	8:30-8:00	8:30-8:00	CLOSED	CLOSED	

Service Hours for Placement Testing	Walk-in Hours		OPEN	Must Begin By:	Must Finish By:	
	<i>No Saturday Placement Testing during the Summer, except for August 18 & 25 from 9am-1pm</i> Students must begin testing on 8/18 & 8/25 no later than 10:00am	Monday through Thursday		8:30 am	6:00 pm	7:30 pm
		Friday		8:30 am	12:00 pm	2:30 pm