



PRINCE GEORGES
COMMUNITY COLLEGE

STUDENT ASSESSMENT SERVICES

Testing Center

Summer 2017 Academic Testing Hours of Operation

<i>Academic Testing Only</i>		
Placement Testing Hours are listed on the reverse side of this flyer at the bottom of the page (beneath the calendar)		
	OPEN	CLOSE
Monday through Thursday	8:30 am	7:00 pm
Friday*	8:30 am	4:00 pm
* Fri., June 2, July 7, Aug 4 ONLY	8:30 am	2:00 pm

Students in the Center at Closing Time have 30 minutes to complete testing

Center CLOSED
June 13, June 16 & July 4

OPEN Sat., 8/19 (9am-1pm)
for Placement Testing ONLY

Center CLOSES Early at 2:30 p.m.
June 2, July 7, and August 4

PGCC Student IDs are
REQUIRED

Students taking academic tests (any test pertaining to a course in which a student is enrolled at the college) are required to have a PGCC Student ID card. The PGCC ID card must be presented to Testing Center staff when checking into the center. **Any student who does not present a valid PGCC Student ID will not be allowed to take an academic test.** Students are encouraged to obtain a PGCC Student ID as soon as they are admitted to the College and should carry it whenever they are on campus.

- Students are only allowed to have the following items at their testing stations: photo ID, pen/pencil, SAS locker key (if a locker is used) and a calculator provided by the Testing Center (if allowed by the instructor). **Students are NOT permitted to use their own calculators - All possessions brought into the Center must be secured in lockers** (coin-operated - requires a quarter - returned when locker is re-opened). Any item or material which the SAS staff determines to be a security risk or potentially disruptive or distracting will not be allowed.
- Cell phones, smartphones, and all electronic communication, data storage, or recording devices are prohibited and cannot be used as calculators or for any purpose. Possession of these devices is a violation of academic integrity and is prohibited.
- Communication with other students while testing is a violation of academic integrity and is prohibited.
- Copying, retaining, or distributing examination materials is a violation of academic integrity and is prohibited.
- Unauthorized use of computers, notes, books, or other study aids is a violation of academic integrity and is prohibited.
- Once testing has begun, students cannot leave the Center until their test is submitted to the Student Assessment Services staff. Once submitted (or abandoned by unauthorized departure), a test cannot be resumed. The Center does not have restrooms. Restroom breaks are not permitted.
- Disruptive behavior is prohibited and may result in permanent expulsion from the Center. Food, drink, etc. are prohibited.
- No children, family members, or friends are allowed in the testing center. No childcare is provided at the Center.
- Disability accommodations must be requested through and approved by the Disability Support Services Office in advance.
- Students in the Testing Center are subject to strict proctoring and observation at all times.

Testing Center - Academic Testing Service Hours Summer 2017

Students already in the Center at Closing have 30 minutes to complete testing

June						
S	M	T	W	T	F	S
		30	31	1	2	3
	CLOSED	8:30-7:00	8:30-7:00	8:30-7:00	8:30-2:00	CLOSED
4	5	6	7	8	9	10
	8:30-7:00	8:30-7:00	8:30-7:00	8:30-7:00	8:30-4:00	CLOSED
11	12	13	14	15	16	17
	8:30-7:00	CLOSED	8:30-7:00	8:30-7:00	CLOSED	CLOSED
18	19	20	21	22	23	24
	8:30-7:00	8:30-7:00	8:30-7:00	8:30-7:00	8:30-4:00	CLOSED
25	26	27	28	29	30	
	8:30-7:00	8:30-7:00	8:30-7:00	8:30-7:00	8:30-4:00	

July						
S	M	T	W	T	F	S
						1
						CLOSED
2	3	4	5	6	7	8
	8:30-7:00	CLOSED	8:30-7:00	8:30-7:00	8:30-2:00	CLOSED
9	10	11	12	13	14	15
	8:30-7:00	8:30-7:00	8:30-7:00	8:30-7:00	8:30-4:00	CLOSED
16	17	18	19	20	21	22
	8:30-7:00	8:30-7:00	8:30-7:00	8:30-7:00	8:30-4:00	CLOSED
23	24	25	26	27	28	29
	8:30-7:00	8:30-7:00	8:30-7:00	8:30-7:00	8:30-4:00	
30	31					
	8:30-7:00					

Center CLOSED All Day
Tuesday, June 13, Friday, June 16 & Tuesday, July 4

Center CLOSSES AT 2:30 pm
June 2, July 7, & August 4

Saturday, August 19
Placement Testing Only
9am-1pm (must begin testing by 10:00am)

August						
S	M	T	W	T	F	S
		1	2	3	4	5
		8:30-7:00	8:30-7:00	8:30-7:00	8:30-2:00	CLOSED
6	7	8	9	10	11	12
	8:30-7:00	8:30-7:00	8:30-7:00	8:30-7:00	8:30-4:00	CLOSED
13	14	15	16	17	18	19
	8:30-7:00	8:30-7:00	8:30-7:00	8:30-7:00	8:30-4:00	Placement
20	21	22	23	24	25	26
	8:30-7:00	8:30-7:00	8:30-7:00	8:30-7:00	8:30-4:00	CLOSED
27	28	29	30	31		
	8:30-8:00	8:30-8:00	8:30-8:00	8:30-8:00		

Service Hours for Placement Testing & Other Services	Walk-in Hours		OPEN	Must Begin By:	Must Finish By:	
	<i>No Saturday Placement Testing during the months of June, July, or August, except for August 19, 2017 from 9am-1pm</i> Students must begin testing on 8/19/17 no later than 10:00am		Monday through Thursday	8:30 am	6:00 pm	7:00 pm
			Friday	8:30 am	12:00 pm	2:00 pm