MEMORANDUM OF UNDERSTANDING BETWEEN
PRINCE GEORGE'S COMMUNITY COLLEGE (PGCC), and
BOWIE STATE UNIVERSITY (BSU)

1. PURPOSE: The purpose of this Memorandum is to clarify and outline the responsibilities of each institution and develop an academically sound program, in a collaborative effort, which meets the needs of the student community, conserves institutional resources and minimizes the duplication of resources.

2. GOAL: To offer community college graduates of associate degree programs the opportunity to pursue a Bachelor of Science in Technology (BST) from Bowie State University on the campus of PGCC. BSU will offer the appropriate courses to ensure a student may complete the requirements for the BST degree from BSU within a specified period of time.

3. LOCATION: This program is based at PGCC and coordinated by BSU's School of Continuing Education and Extended Studies in cooperation with the University’s Department of Business, Economics, and Public Administration and Department of Computer Science. A coordinator will be appointed at PGCC to work with BSU in the delivery of the degree program. Courses may be offered in a combination of in-person and distance education formats using Interactive Video Networking or other appropriate electronic vehicles and at other sites as deemed appropriate by BSU and PGCC.

4. SPACE AVAILABILITY: PGCC will provide BSU staff with appropriate office space for registration, meetings and program coordination. PGCC agrees to provide BSU with appropriate on-campus classroom space as assigned by appropriate campus personnel. BSU classes must coincide with space availability. PGCC will make every effort to accommodate BSU classroom needs. BSU will pay PGCC $1,000 per section/per semester for the use of classroom space at PGCC.

5. COURSE OWNERSHIP: BSU is responsible for course content and approval of instructors.

6. STUDENT SUPPORT SERVICES: PGCC will provide students enrolled in the collaborative BST program with access to their library, bookstore, and general facilities during normal operating hours. Students enrolled in the BST program will have on-line access to the 13 libraries of the University System of Maryland. BSU is responsible for providing reasonable accommodation beyond facilities for students with documented disabilities under section 504 of the Rehabilitation Act of 1973.
7. **ADMISSIONS AND REGISTRATION:** Students will apply directly to BSU for the BST program and must meet the BSU admissions requirements. Registrations will be conducted on-site at PGCC in accordance with the policies established by BSU. BSU will schedule in-person and mail-in registrations for students enrolled in the program. BSU is responsible for the collection of all tuition and fees related to this program.

8. **TUITION AND FEES:** Students will pay BSU undergraduate tuition and fees.

9. **MARKETING:** BSU and PGCC agree to take the initiative in major marketing efforts such as advertising, direct mailing and industry networking. PGCC agrees to be a local point of contact for all marketing efforts. BSU is responsible for all expenses associated with marketing the program.

10. **MODIFICATION/TERMINATION:** Modification of this agreement may be made between or among institutions in writing. Any party may terminate this agreement provided a notice of at least sixty days has been given to the other institutions. In the event of termination, each party agrees to continue the program until each admitted student a) has the opportunity to complete the desired degree, b) has had the opportunity to complete the degree with substituted courses of a similar course content, or c) has been offered a realistic opportunity to complete an equivalent degree at another institution.

    All parties agree to maintain an open and cooperative dialogue to explore new, innovative, and mutually beneficial programs and services.
The validity of the present Memorandum of Understanding is established for a period of three (3) years, beginning at the date on which the last signature is added to the Agreement.

Signatory:

Dr. Wendell M. Holloway
Bowie State University

Date: March 7, 2001

Dr. Ronald Williams
Prince George’s Community College

Date: 3/7/00
ARTICULATION AGREEMENT
PRINCE GEORGE'S COMMUNITY COLLEGE – BOWIE STATE UNIVERSITY
Bachelor of Science in Technology
Business/Computer Technology Focused Concentrations

Prince George's Community College, in Prince George's County, Maryland, and
Bowie State University, a public four year state university, and a member of the
University System of Maryland, with its main campus in Bowie, Maryland, agree to offer
an articulated program leading to the award of an associate degree and a Bachelor of
Science in Technology, business/computer technology focused degrees (description
attached). The following general principles guide the operation of this agreement.

1. The program is designed for graduates of Associate of Applied Science (A.A.S.)
degree programs at Prince George's Community College. However, persons who
have earned an Associate of Arts (A.A.) or an Associate of Science (A.S.) degree
are also eligible for admission to the B.S. in Technology program. A maximum
of sixty (60) credit hours from Prince George's Community College will be
allowed towards fulfillment of the one hundred twenty (120) credit hours required
for baccalaureate degree completion. Completion of the general education
requirements at Prince George's Community College will be accepted by Bowie
State University as equivalent to completion of Bowie State University's general
education requirements for the first two years. However, Bowie State University
may require additional lower level courses, for baccalaureate degree completion.
These courses will be included in the sixty (60) credit hours to be earned at Bowie
State University. The B.S. in Technology may be completed on a part-time basis.

2. Students must maintain a 2.0 cumulative grade point average in order to transfer
credit.

3. Students with experiential learning experience acquired through employment,
non-credit training, volunteer work, travel, etc. may apply for evaluation of the
experience through Bowie State University's Portfolio Program. Departmental
evaluation of the student's portfolio determines credit awards. Students interested
in the Portfolio Program should apply for this program during their first semester
of enrollment at the University.

4. Students may attend BSU classes at any Bowie State University-Prince George's
Community College location in order to complete selected programs. In addition,
students may attend classes at Bowie State University's main campus in Bowie,
Maryland or through distance education.

5. When students apply for dual enrollment, a release will be executed allowing
Bowie State University and Prince George's Community College to exchange
registration, grade, and financial aid information (as established in a consortial
agreement.) Copies of this release will remain on file at both institutions.
6. Graduates of Prince George's Community College will be given every consideration for financial aid and will be eligible to compete for academic scholarships upon entrance to Bowie State University. Off-campus students are eligible for all services provided to on-campus Bowie State University students; however, students may have to travel to the main campus to avail themselves of some student services. Students will have access to advising assistance from both institutions.

7. This agreement becomes effective with the signatures of the appropriate officials from both institutions. Prince George's Community College and Bowie State University agree to publicize this program to prospective and current students. They further agree to monitor the performance of the agreement and to revise it as necessary. The agreement may be terminated by either party for due cause and after adequate notice to the other. Termination of this agreement will not affect any students currently enrolled under the terms of this agreement.

PRINCE GEORGE'S COMMUNITY COLLEGE

Dr. Ronald Williams
President

3/7/06
Date

BOWIE STATE UNIVERSITY

Dr. Wendell M. Holloway
Interim President

March 7, 2000
Date
Bowie State University-Prince George’s Community College
Bachelor of Science in Technology
Business/Computer Technology Program Matrix Agreement

The Bachelor of Science in Technology (BST) program is a flexible degree program customized to meet the specific needs of graduates of Prince George’s Community College (PGCC) Associate of Applied Science degree programs. However, graduates of associate of arts or associate of science degree programs at PGCC are eligible for admission to the BST program.

Students enrolling in this degree program will be granted transfer of a maximum of 60 credit hours resulting from the completion of any associate degree program at Prince George’s Community College, and will be required to complete an additional 60 credit hours of Bowie State University course work, offered at satellite facilities in Prince George’s County or at Bowie State University’s campus in Bowie, Maryland.

Students enrolling in the BST program will meet with academic advisors who will review transcripts. Advisors and students will then formulate an individualized plan for a program of study leading to the bachelor’s degree. The student’s individualized BST degree program will be composed of general degree requirements and upper level business/computer technology courses.