ARTICULATION AGREEMENT
between
Kaplan University and Prince George’s Community College

I. PURPOSE

The purpose of this articulation agreement (the Agreement) is to establish procedures and guidelines for students to transfer to a Kaplan University (hereinafter referred to as “KU”) bachelor’s degree program following completion of an associate degree program at Prince George’s Community College (hereinafter referred to as “PGCC”) located in Prince George’s County, Maryland. With respect to programs of study that lead to associate degrees, both KU and PGCC will facilitate the transfer of PGCC associate degree graduates to baccalaureate programs at KU.

II. ELEMENTS OF THE AGREEMENT

A. Admission to Kaplan University
   1. PGCC associate degree graduates and PGCC students eligible to graduate will be considered pre-qualified applicants for KU degree programs. Pre-qualified applicants are required to complete KU’s admission requirements, as detailed in the most recent KU catalog, at the time they formally apply to KU.
   2. To apply for KU’s advanced start bachelor’s program, PGCC graduates must prove that they received their associate degrees from PGCC. PGCC students who are eligible to graduate from PGCC and who plan to attend KU must provide information that includes their expected date of graduation and the disciplines in which they are earning associate degrees. Upon graduation, KU applicants must submit proof of having been awarded an associate’s degree by PGCC.
   3. PGCC alumni and PGCC students planning to graduate may become KU transfer students when they sign the KU enrollment agreement. As transfer students, they will be subject to KU policies and codes of conduct as described in the most recent KU catalog.

B. Credit Transferability
   1. Certain PGCC associate degree programs consisting of a minimum of 90 quarter credits (or the equivalent of 60 semester credits), as identified in the KU Placement Guides, are eligible for block transfer and acceptance without further course-by-course review into KU’s “advanced start” baccalaureate option to continue the PGCC graduates’ program of study. The block transfer will consist of up to 60 semester credit hours or the equivalent of 90 quarter credits and will not exceed this prescribed number of allowable transfer credits.
   2. Students will provide KU with an official transcript from PGCC.
   3. PGCC graduates who have not fulfilled KU’s prerequisites at PGCC must complete them at KU. Prerequisites are listed in KU’s current catalog and vary based on the bachelor’s degree program and emphasis chosen upon enrollment.
4. To earn a baccalaureate degree from KU, PGCC transfer students must fulfill KU’s requirements which include the following:
   a. A minimum of 25% of the credit requirements for a degree must be completed at KU.
   b. A minimum of 50% of the credits required for a major, including the capstone course, must be completed at KU.
   c. Credits earned through any combination of Transfer Credit, Challenge Credit or Experimental Credit will not exceed 75-percent of total credits required to earn the baccalaureate degree from KU.

C. Coordination
   1. KU and PGCC agree to:
      a. Coordinate their efforts to facilitate a collegial and mutually beneficial relationship;
      b. Designate a primary contact person at both KU and PGCC to facilitate coordination of this agreement and any subsequent modifications that may be required by the parties to this Agreement.
   2. KU agrees to:
      a. Provide PGCC relevant transfer information and current KU brochures and/or catalogs;
      b. Make KU’s marketing material available at PGCC.
      c. Participate in PGCC transfer fairs when offered by PGCC, if KU personnel are available;
      d. Provide PGCC with a toll-free telephone number (866-583-4417) for PGCC to give to individuals affiliated with PGCC who are interested in KU programs of study.
      e. Provide a welcome page for PGCC at the www.eckaplan.com website.
   3. PGCC agrees to:
      a. Assist Kaplan University by communicating the benefits of this relationship to interested PGCC students, alumni, and employees;
      b. Cooperate with KU to establish data transfer of transcripts with the permission of students and in accordance with all applicable laws and regulations.

4. Both KU and PGCC agree to allow current students to concurrently take courses at both institutions, as well as have access to advising and other services at both institutions. However, federal regulations require that students receive financial aid from only a single educational institution. Advisors should recommend that financial aid recipients take all their courses in a given quarter or semester at either PGCC or KU. Should a student attend both institutions in a single semester, financial aid may be granted from only one institution in compliance with federal law.

III. TERMS

A. KU will extend professional courtesy discounts to PGCC alumni and PGCC employees concomitant with the date of this fully executed document.
   1. PGCC alumni and employees will receive a ten percent (10%) discount on their KU tuition. Textbooks are included in KU tuition. To receive the discount PGCC alumni and employees must inform KU admissions directors about their affiliation with PGCC.
   2. KU will extend to PGCC alumni and employees all of its online certificates, undergraduate, and graduate programs, as and when offered.
B. This Agreement is effective the date that this document is signed. KU Placement Guides that identify the PGCC programs that will articulate to KU must also be provided at the time this Agreement becomes effective. This agreement shall continue until terminated. Both parties must approve amendments or modifications to the Agreement in writing.
C. By mutual agreement, the KU Placement Guides may be amended as necessary through each institution’s primary contact without affecting this Agreement. The amended KU Placement Guides will be dated and redistributed and will replace previous KU Placement Guides as needed.
D. Either party may terminate the Agreement upon 90 days written notice to the other party. Notwithstanding the foregoing, either party may terminate the Agreement immediately in the event that participation under the Agreement violates any federal or state requirement or
regulation, or violates any requirement of an accrediting agency having jurisdiction. In the event of termination of the Agreement, students enrolled at KU at the time of termination who remain continuously enrolled will continue to receive the 10% discount until they complete their program or stop attending KU.

E. The Agreement may be executed by either electronic or facsimile transmission in one or more counterparts, each of which shall be deemed an original.

DATE: 2008

For Prince George’s Community College:

Sandra Dunnington, Ph.D.
Interim Vice President for Academic Affairs

John Rosicky, Ph.D., Dean
Behavioral, Social and Business Studies Division

Louis Renaud, M.S., Interim Dean
STEM Division

For Kaplan University:

David L. Clinefelter, Ph.D.
Vice President for Academic Affairs & Provost
Kaplan University

Tiffany Alexandria Spencer
Director, Academic Partnerships
Kaplan University

Karen Reddon
Regional Manager, Academic Partnerships
Kaplan University

12/11/08