CHAPTER 11
STUDENT OPPORTUNITIES
The African-American Studies Institute (AASI) at Prince George's Community College is an intellectual hub for coordinating academic programs, courses, and events focusing on the African experience throughout the Diaspora. The AASI fulfills this purpose through research, advocacy, community outreach, training, and partnering to facilitate the examination of national and local issues and trends that impact Prince George's County in the areas of education, health, crime, economic empowerment, and workforce issues. The objectives of the AASI are to:

- Promote African-American studies courses to enrich the Prince George's Community College academic program. (Refer to African-American Studies option.)
- Partner with civic, political, economic and educational organizations in Prince George's County to develop action plans for addressing local and national issues impacting county residents
- Serve as an archive and clearinghouse for the dissemination of information, publications, research, and resources concerning Africans throughout the Diaspora
- Provide a learning-centered, community-based vehicle for faculty, students, staff, scholars and community leaders to engage in cultural, historical, educational and scientific research and programming
- Create professional development opportunities and promote standards of excellence for students by offering apprenticeships, internships, institutes, capstone projects, and service learning
- Develop articulation agreements with historically black colleges and universities to increase transfer, retention, and graduation rates among African-American students
- Promote student study abroad, faculty exchanges, and international learning experiences with institutes of higher learning in African-American studies.

The college has six Collegian Centers that bring students in particular disciplines together for academic activities and opportunities. The six Collegian Centers are:

- **Administration of Justice Collegian Center** | ajcollegiancenter@pgcc.edu
  For students interested in criminal justice, corrections, forensic science, paralegal/pre-law, fire science, or cybercrime investigation

- **Business Collegian Center** | bernardcenter@pgcc.edu
  For students interested in business management and accounting

- **Health Sciences Collegian Center** | healthsciencescollegiancenter@pgcc.edu
  For students admitted to any of the Health Sciences clinical programs

- **Humanities Collegian Center** | humanitiescollegiancenter@pgcc.edu | academic.pgcc.edu/hcc
  For students interested in art, communication, English, language studies, music, philosophy, and theatre

- **PSE Collegian Center** | psecollegiancenter@pgcc.edu
  For students interested in psychology, sociology, and education

- **STEM Collegian Center** | stemcollegiancenter@pgcc.edu | academic.pgcc.edu/scc
  For students interested in science, technology, engineering, and mathematics
THE COMMUNITY FINANCIAL CENTER OF PRINCE GEORGE'S COMMUNITY COLLEGE
Bladen Hall, Room 218 | 301-322-0713 | cfc@pgcc.edu
The Community Financial Center of Prince George's Community College supports financial literacy and asset building for students and residents of Prince George's County. The center provides free tax services, financial education, and access to financial information and resources. Students who wish to volunteer with the center or access financial services and opportunities should contact the office.

COMPUTER LABS
The college provides students with comprehensive, conveniently located academic computer support and services. Open walk-in labs, located in Bladen Hall and the Center for Advanced Technology, offer access to a wide range of educational and productivity software and are staffed with support personnel to provide individual assistance. Each open lab is equipped with networked PCs with Internet access and printing capabilities. The college also provides computer labs and services for students at Joint Base Andrews, University Town Center in Hyattsville, and Laurel College Center.

The Health Technology Learning Center provides access to computers and a variety of computer applications designed for drill, self-paced study, tutoring, and prescribed learning. The lab also offers exercises in non-computer formats to accommodate the diversity of students enrolled in health science clinical programs.

The Mathematics Learning Center provides mathematical assistance, computer facilities, and small group meeting and study rooms for credit mathematics students.

The college also has computer classrooms that support specific content areas such as accounting, art, computer information systems, continuing education, engineering technology, English, health sciences, language studies, mathematics, science, and social sciences.

OPEN WALK-IN LABS
- Bladen Hall Computer Center
  Room 104
  301-322-0999
- Health Sciences Computer Lab
  Center for Health Studies, Room 1202
  301-322-0733
- Center for Advanced Technology Open Lab
  Rooms 101 and 201
  301-322-0990, extension 9091
- Mathematics Learning Center
  Marlboro Hall, Room 3104
  301-583-5257

DEVELOPMENTAL STUDIES PROGRAM
Learning Foundations Division | Marlboro Hall, Room 2118 | 301-322-0495
The Developmental Studies Program exists to help students develop academic skills for succeeding in college-level courses. The program focuses on basic skills in reading, writing, and mathematics. The program also emphasizes study and test-taking strategies, calculator and computer skills, and laboratory skills—all important for success in college.

Students in the program use self-paced learning features such as computer-assisted instruction, computer-monitored feedback on individual progress, and individualized laboratory experiences to improve specific skills.

Providing ways for students to make the most of their potential is a priority of the Developmental Studies Program. Students can work with mentors, counselors, faculty, and peer tutors to address special needs and concerns. To give students more opportunities to use the program, daytime and evening courses are offered on the college's main campus in Largo. In addition, some developmental studies courses are offered at off-campus extension centers and online.

Most developmental studies courses are equivalent to four semester hours for academic load and tuition purposes and for financial aid eligibility. Equivalent hours (EHs) are awarded to students for successful completion rather than credits. Developmental studies courses do not carry academic credit toward a certificate or an associate degree and are not transferable to another college.
INSTRUCTIONAL COMPONENTS
Below are the four instructional components and accompanying course titles of the Developmental Studies Program. Course descriptions for each of the instructional components can be found in Chapter 6.
1. Developmental Learning Support (DLS)
2. Developmental English (DVE)
3. Developmental Mathematics (DVM)
4. Developmental Reading (DVR)

DEVELOPMENTAL MATH REDESIGN
The Developmental Mathematics Sequence (DMS), which includes DVM-0031, DVM-0071, and MAT-0104, has been redesigned. These new classes are very different from traditional mathematics classes. They are scheduled in modern computer classrooms featuring an individual computer-based study using a sequence of modules. Students must master the content of one module before moving to the next module. An instructor-tutor team will be assigned to each class and provide students guidance and/or mini-lessons when needed and will include supplemental learning activities. This newly design model offers students the opportunity to work and progress more rapidly through the DMS, possibly reducing the time required to complete developmental coursework. The goal is for students to complete the DMS and be successful in credit-level mathematics courses needed to earn a degree.

INTERNATIONAL EDUCATION CENTER
Lanham Hall, Room 221 | 301-322-0750 | internationalcenter@pgcc.edu | www.pgcc.edu/go/internationalcenter
The International Education Center is a welcome center for new students from other countries, providing academic support and assistance to students who need help with courses or with understanding the American higher education system. The center brings international and American students together for learning enrichment activities, including a variety of discussion forums that foster awareness and understanding of cultural and global issues. As a resource for faculty and staff, the center offers guidance in developing strategies to integrate globalization into the curriculum, identifies sources of educational opportunities abroad, and assists with intercultural communication. Additionally, the center hosts a network of organizations in Prince George's County that serve international populations. The International Education Center programs and services include:

- **British Debates**
  The English-Speaking Union's selected British debate team presents global perspectives to Prince George's Community College students.

- **Guest Speakers**
  Student panels and guest speakers present and discuss topics of interest to international students, such as the law and immigration, human trafficking, African and African-American perspectives, and avenues to peace in the Middle East.

- **Global Café**
  Students set up country tables at this event each semester to teach about their nations and their cultures, bringing traditional food, music, clothing, pictures, and artifacts.

- **International Education Week**
  This is an annual November celebration of the diverse cultures at the college.

- **International Populations Network**
  This network brings together Prince George's County organizations and ethnic community groups that serve international populations, including county refugees and immigrants.
• **International Student Speakers Bureau**
  International students volunteer to speak to groups on campus and in the classroom.

• **Kaleidoscope Club**
  This social club provides opportunities for international students and U.S. American students to develop deeper understanding.

• **Learning Our Viewpoints**
  This open student forum meets twice a month to discuss cultural, racial, and religious perceptions.

• **Student Mentoring Partners**
  Newcomers are paired with experienced students from their country or from the United States to learn how to be successful in U.S. higher education and to practice U.S. English.

• **Travel Study at Prince George’s Community College**
  The International Education Center offers information on travel study opportunities. For example, the Business Studies Department offers international travel during spring break. For more information on the courses that include international travel, call 301-322-0750. Other travel study opportunities can be found at the International Education Center website at www.pgcc.edu/go/internationalcenter and at the Maryland Community College International Education Consortium website at www.mcciec.org.

**INTERNATIONAL STUDENT SERVICES AND PROGRAMS**

Prince George’s Community College values the diversity of the backgrounds of its students. To promote that diversity, all international students and non-native speakers of English will find ready access to a variety of coordinated programs and services that support admissions, advising, academic assessment, personal counseling, coursework and involvement in college clubs, events and activities. Quality instruction is provided in writing and reading fluent, understandable English and speaking Standard American English at a wide range of levels. Ease of entry into these and other college courses is supported by services designed to enhance the college experience.

**LOCATIONS**

- **Admissions and Records**
  Bladen Hall, Room 126
  301-322-0815

- **ESL (Language Studies) Department/Courses**
  Bladen Hall, Room 318
  301-322-0946

- **Academic Advising**
  Bladen Hall, Room 124
  301-322-0151
  advising@pgcc.edu

- **Speech (Communication and Theatre) Department/Courses**
  Queen Anne Fine Arts, Room 113
  301-322-0926

Prince George’s Community College is authorized by the Bureau of Citizenship and Immigration Services (BCIS) to issue I-20s to foreign students who wish to study at the college. Persons who wish to attend on an F-1 student visa should contact the Office of Admissions and Records or the Academic Advising Office for complete information regarding entrance criteria. This office also issues all documents needed to maintain good standing with BCIS. Students wishing to apply for any change in status should contact an International Student Advisor located in the Academic Advising Office.

International students must meet with an advisor who will assist them in building a class schedule that places them in the appropriate English as a Second Language (ESL) and Speech Communication (SPH) courses. All students seeking enrollment in credit courses for the first time are required to demonstrate basic academic proficiencies in reading, written and oral expression, and mathematics. English language courses for non-native speakers include instruction in grammar, writing, reading, listening, and speaking. They are designed to prepare students to communicate effectively in all settings.
LIBRARY
ACCOKEEK HALL | 301-322-0462 (ADMINISTRATION) | 301-322-0475 (CIRCULATION) | 301-322-0476 (REFERENCE)
The library provides access to a wide variety of information resources, services and technologies. Materials are selected first for their relevance to the instructional programs and second for their potential to serve the cultural and recreational interests of the college and community.

The library collection consists of approximately 65,000 volumes, 150,000 e-books, 50 electronic databases, 35,000 streaming videos, and 5,000 audiovisual materials. Skilled professionals are prepared to help locate information needed for study and research. Access to state and national information resources is provided through interlibrary loan and the Internet. Books, periodicals, and audiovisual materials are accessed through the website at library.pgcc.edu.

MARLBORO LEARNING LAB
The college provides additional support for students needing extra help to overcome academic deficiencies. Faculty members are available in their offices on a regular basis to help students. Learning lab technicians and specialists help students learn how to use computer programs and other technology used in developmental courses. Instructional program coordinators also are assigned in the Marlboro Learning Lab to work with students in the areas of writing, reading, and mathematics to ensure further understanding of software programs for drills, self-paced study, exercises on tape, video, and other kinds of technologies to increase academic skills.

Trained math, English, and reading tutors work with students one-on-one or in groups to overcome academic shortcomings. In addition, trained tutors in the Tutoring Center work one-on-one with students in writing and mathematics. For more information, call 301-322-0503.

MENTORING PROGRAM
Marlboro Hall, Room 2038 | 301-386-7587
The Mentoring Program provides first-time students (mentees) with a mentor who complements and supplements the institution's academic advising services to meet mentees' educational and career needs. The Mentoring Program offers an interdisciplinary and holistic approach to provide each mentee with an individualized and customized learning experience. Thus, the mission is to endow each mentee with the necessary knowledge, skills and abilities to be successful in pursuit of his/her educational and career goals.

PROGRAM OUTCOMES
- Increase mentees’ decision-making abilities and self-confidence
- Develop rapport and a supportive relationship between mentor and mentee
- Establish a network and partnership among mentors and mentees
- Promote mentee success and learner-centered satisfaction
- Continually improve the efficacy and quality of the Mentoring Program through assessment
- Improve the college's student retention, engagement, and graduation rates

SERVICE-LEARNING
Lanham Hall, Room 225 | 301-322-0713 | servicelearning@pgcc.edu
The Service-Learning Program encourages the development of civic responsibility through students' participation in community service projects that support their academic objectives. Through Service-Learning, students learn actively, applying principles learned in the classroom while developing critical, reflective thinking as well as personal and civic responsibility.

Service-Learning at Prince George's Community College is an academic component that can be integrated within the coursework of most disciplines and also is available as a separate independent credit course. Students who participate enhance their academic skills, while developing a better understanding and appreciation of civic responsibility.
**TUTORING CENTER**
Bladen Hall, Room 107 | 301-322-0748

The Tutoring Center provides one-on-one and small group tutoring in a variety of subjects. Students are allowed to make two one-hour appointments per subject, per week for courses in which they are currently enrolled. Appointments can be made in person, by phone (301-322-0748) or on a walk-in basis (when a tutor is available). Limited tutoring is available at University Town Center (301-277-5934) and at Laurel College Center (410-772-4162).

**WRITING CENTER**
Bladen Hall, Room 107 | 301-322-0748

The Writing Center offers one-on-one tutoring for any writing assignment in any credit course. Faculty tutors work with students at any stage of the writing process, helping them to generate and support ideas, organize material, incorporate and document sources, revise effectively, and address all other writing concerns. Grammar, ESL, and speech tutoring also are offered. For more information, visit [http://www.pgcc.edu/Services_and_Support/Support_Services/Academic_Support_and_Tutoring/Tutoring_and_Writing_Centers/Tutoring_and_Writing_Centers.aspx](http://www.pgcc.edu/Services_and_Support/Support_Services/Academic_Support_and_Tutoring/Tutoring_and_Writing_Centers/Tutoring_and_Writing_Centers.aspx)

**CAMPUS LIFE AND ACTIVITIES**

**ALUMNI ASSOCIATION**
Development Office | Marlboro Hall, Room 2011 | 301-322-0858

The Prince George's Community College Alumni Association is open to all graduates of an associates or certificate program, former students of the college who have attained a minimum of 15 credits, or Workforce Development and Continuing Education students who have completed at least four noncredit courses. Members of the Alumni Association receive identification cards that admit them to campus movies, the library, Novak Field House, and entitle them to discounted use of the Natatorium. Members are also welcome to use Career Services and participate in the college's PC Purchase program.

**BOOKSTORE**
Largo Student Center, First Floor | 301-322-0912 | [www.pgccbookstore.com](http://www.pgccbookstore.com)

Students may purchase books and supplies from the college bookstore, which is an independent facility that leases its campus location. The bookstore carries required textbooks and trade books, as well as a wide selection of supplies, athletic clothing, popular books and magazines, and a variety of gift items and novelties. Special hours for holidays, registration, and first week of classes are posted.

**CAMPUS ACTIVITIES BOARD**
College Life Services | Largo Student Center, Second Floor | 301-322-0853

The Campus Activities Board is a student group charged with the responsibility of creating and implementing campus-wide social, recreational, and co-curricular events for the college community. The students in the organization get involved and network with faculty, administrators, agencies, and college stakeholders to provide a high-quality program of activities outside the classroom at Prince George's Community College. Leaders of the Campus Activities Board are recognized student leaders who work closely with the Student Governance Board and attend college-sponsored leadership programs that prepare them to fulfill the responsibilities of their positions.
CLUBS AND ORGANIZATIONS
College Life Services | Largo Student Center, First Floor | 301-322-0853

See the current Prince George's Community College's Student Handbook for an updated listing and descriptions of college clubs and organizations. More than 35 clubs and organizations are active on campus.

To support learning outside the classroom as well as within, the activities program at the college includes a wide variety of offerings—student governance and leadership development, intramural and intercollegiate sports, music and drama, cultural events, and recreational activities—to serve the needs and interests of all campus citizens. The Office of College Life Services serves as the focal point for these activities and is the point of contact for registering a campus organization, scheduling and publicizing events, and receiving help with all types of activity programming projects or special needs.

To receive complete information on all organizations and an explanation of student rights and responsibilities, contact College Life Services and request a copy of the Student Handbook. To obtain a listing of upcoming events on campus or to take the first step toward getting involved in a group or project, contact this office and ask to speak with someone for more information.

DINING SERVICES
Largo Student Center, Second Floor | 301-322-0904

The food service areas on campus are operated on a contracted basis. The areas consists of a full-service dining hall, a cyber café, vending areas, catering services, and food and drink machines in various campus locations.

HOURS OF OPERATION

<table>
<thead>
<tr>
<th>CYBER CAFÉ (3rd floor Center for Advanced Technology)</th>
<th>DINING HALL (2nd floor Largo Student Center)</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Monday–Friday</strong> 8 a.m.–8 p.m.</td>
<td><strong>Monday–Thursday</strong> 7:30 a.m.–6 p.m.</td>
</tr>
<tr>
<td><strong>Saturday</strong> 8 a.m.–2 p.m.</td>
<td><strong>Friday</strong> 7:30 a.m.–2 p.m.</td>
</tr>
</tbody>
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<tr>
<th>MARVELOUS MARKET (1st floor Center for Health Studies)</th>
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<tbody>
<tr>
<td><strong>Monday–Friday</strong> 8 a.m.–5 p.m.</td>
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Special hours are posted for periods when classes are not in session. Refunds on vending may be obtained from any cashier in the dining hall, located in the Largo Student Center.

FINE ARTS
Box Office | Queen Anne Fine Arts, Room 104 | 301-322-0920

The Liberal Arts division of Prince George's Community College sponsors a comprehensive cultural program that includes art exhibits (Marlboro Gallery), dance (Hallam Theatre), films (Rennie Forum, Largo Student Center), music (Hallam Theatre), and theatrical productions (Hallam Theatre). Students holding a valid college ID card are admitted free of charge to most events. Students interested in participating in one of these programs should contact the related academic department for more information.

INTERCOLLEGIATE ATHLETICS
Novak Field House | 301-322-0518

The Prince George’s Community College Athletic Department is a member of the National Junior College Athletic Association (NJCAA) and the Maryland Junior College Athletic Conference (MD JUCO). Twelve intercollegiate teams represent the college in the NJCAA and MD JUCO—men's and women's soccer; men's and women's cross-country; men's and women's indoor track; men's and women's basketball; men's baseball; women's softball; and men's and women's outdoor track. Student athletes must meet NJCAA eligibility requirements. Many athletes transfer to four-year colleges to continue their academic and athletic experience.

STUDENT GOVERNANCE ASSOCIATION
College Life Services Office | Largo Student Center, Second Floor | 301-322-0888

Elected by students, the Student Governance Association represents and promotes student interests. It oversees many co-curricular activities and works with faculty and administrators to ensure student representation for the development of college policies and procedures.
STUDENT PUBLICATIONS
College Life Services Office | Largo Student Center, Second Floor | 301-322-0853
The college supports two student-created publications. A student newspaper, *The Owl*, is published every three weeks during the fall and spring semesters. *Reflections*, a literary and arts magazine composed of poetry, short stories, artwork, and essays submitted by students, is published once each semester.

SWIMMING AND EXERCISE FACILITY
Robert I. Bickford Natatorium | Largo Campus | 301-322-0676
The Robert I. Bickford Natatorium houses a 50-meter pool, training pool, weight training room, and four racquetball courts. All of these are available to the college community and the public.

HONORS PROGRAMS AND ORGANIZATIONS

HONORS ACADEMY
Marlboro Hall, Room 1087 | 301-322-0433 | www.pgcc.edu/go/honors
The Honors Academy is designed for academically outstanding honors students who are interested in a rigorous program of academic excellence, intellectual development, leadership and community service.

BENEFITS OF ACADEMY MEMBERSHIP
DUAL ADMISSION
Honors Academy scholars may hold dual admission at Prince George’s Community College and a partnering four-year institution. Honors Academy partnering institutions include American University; Catholic University; Goucher College; Howard University; St. Mary’s College; Towson University; University of Maryland, Baltimore County; University of Maryland, College Park; and Washington College. Upon graduation from Prince George’s Community College, the Honors Academy scholar receives Honors Academy recognition and may seamlessly transfer into a partnering institution. An Honors Academy scholar also may choose to transfer to a college or university that is not part of the dual admission agreement.

FINANCIAL AID
An Honors Academy scholar receives financial support from Prince George’s Community College as long as he/she satisfies the requirements of the academy and maintains his/her eligibility. Upon graduation from Prince George’s Community College, the Honors Academy scholar will receive financial support from the partnering four-year college or university.

EXCELLENT EDUCATION AND OPPORTUNITIES
At Prince George’s Community College, Honors Academy scholars:
- Become members of the Honors Program and Honors Society
- Study with outstanding faculty
- Have an Honors Academy advisor
- May participate in research and internships
- Work with fellow academy scholars
- May be inducted into Phi Theta Kappa, International Honor Society for Two-Year Colleges

APPLICATION REQUIREMENTS FOR THE HONORS ACADEMY
Currently enrolled PGCC students must:
- Have a 3.5 cumulative GPA or higher, based upon at least 12 college credits
- Have at least six out of the 12 credits in general education courses
- Be currently enrolled in or eligible for admission into the Honors Program
- Have received a grade of A in EGL-1010
- Be eligible for MAT-0104 or higher

Incoming students must:
- Have applied for admission to Prince George’s Community College
- Have a 3.5 minimum cumulative high school GPA and a 1650 combined essay, math, and critical reading SAT score
- Be eligible for admission into the Honors Program
OBLIGATIONS OF AN HONORS ACADEMY SCHOLAR

Students admitted into the Honors Academy must:
- Be a full-time student
- Maintain a 3.5 cumulative GPA
- Perform 15 hours of community service each semester
- Take a leadership role in the Honors Society, Phi Theta Kappa, and throughout campus
- Meet regularly with the Honors Academy advisor to determine the appropriate course of study
- Determine a timetable for completion of an associate degree
- Complete a minimum of seven honors courses, one of which should be an Honors colloquium
- Graduate from Prince George’s Community College Honors Program

HONORS PROGRAM

The mission of the Prince George’s Community College Honors Program is to promote the intellectual growth and enrichment of academically outstanding students. The program offers a curriculum that challenges and stimulates students through special honors courses. Members of the college’s Honors Program are provided with many unique opportunities. Benefits include:

- Academic advising
- Stimulating classes that provide challenging course work and exciting class discussions
- The designation of honors courses on students’ transcripts
- Citation in Honors designation for eligible students
- Awards to outstanding students
- An Honors Blackboard site highlighting Honors Program activities and student achievements
- Co-curricular activities sponsored by the Honors Society
- Membership in Phi Theta Kappa for eligible students
- The opportunity to meet, work, and socialize with other honors students
- Use of the Honors Student Center in Marlboro Hall, Room 1088
- Resume workshops
- Scholarship preparation and support

Students are admitted to the Honors Program based on their college placement examination scores, high school, or college grade-point average, recommendations from professors, or an interview with the Honors Program coordinator. Admission is open to full- and part-time students. To determine eligibility, complete a program application and return it to the Honors Program coordinator in Marlboro Hall, Room 1089. The Honors Program is designed to be compatible with other honors programs throughout the country. Honors courses may be used to fulfill academic requirements for an associate degree in any given program at the college and for transfer to four-year colleges and universities. Talk to an academic advisor for more information on transferring credits.

Students are admitted to the Honors Program based on their college placement examination scores, high school, or college grade-point average, recommendations from professors, or an interview with the Honors Program coordinator. Admission is open to full- and part-time students. To determine eligibility, complete a program application and return it to the Honors Program coordinator in Marlboro Hall, Room 1089. The Honors Program is designed to be compatible with other honors programs throughout the country. Honors courses may be used to fulfill academic requirements for an associate degree in any given program at the college and for transfer to four-year colleges and universities. Talk to an academic advisor for more information on transferring credits.

Honors Program students may receive honors credit through contract or tutorial arrangements. Generally, credit may not be received for a course on a contract or tutorial basis if an honors version of the course is offered. All arrangements for contract credit are handled by the Honors Program coordinator.

CITATION IN HONORS

Students may apply for and earn the Citation in Honors if they have been accepted into the Honors Program, completed a minimum of 15 credits in honors courses and earned an overall cumulative grade point average of 3.25. Students should apply for the Citation in Honors during the semester in which they will complete the requirements. The Citation in Honors is awarded at the annual Student Honors Convocation in the spring.

HONORS PROGRAM OUTCOMES

An Honors Program student graduating from Prince George’s Community College should be able to:
1. Demonstrate critical thinking;
2. Communicate effectively;
3. Demonstrate integrity in the application of academic principles and values;
4. Prepare to be a productive global citizen.
HONORS SOCIETY
Marlboro Hall, Room 1090 | 301-583-5293

The Honors Society provides students with co-curricular opportunities including a community service project each semester. The society sponsors a variety of events including a film series, guest speakers, social activities, field trips, and visits to other colleges. The society meets regularly and is always seeking new members. Membership in the Honors Society is an excellent way to meet other students and get involved in college activities.

PHI THETA KAPPA—TAU PI CHAPTER
Marlboro Hall, Room 1090 | 301-583-5293

Phi Theta Kappa International Honors Society was founded in 1918 to recognize the academic achievement of students at two-year colleges. Phi Theta Kappa’s programs are based on the hallmarks of scholarship, leadership, service, and fellowship. The organization offers many transfer scholarships available only to society members. Other benefits include automatic nomination for the National Dean’s List publication of outstanding students from two-year, four-year, and graduate schools, as well as automatic enrollment in the Phi Theta Kappa database from which four-year and senior-level institutions actively recruit. Membership criteria includes a 3.50 GPA and a 15 credit hour minimum requirement. The Tau Pi chapter at Prince George’s Community College inducts new members in the fall semester and at the annual Student Honors Convocation in the spring. As part of the leadership, service and fellowship hallmarks, Tau Pi Chapter members may participate in a community service project each semester.

PSI BETA
Department of Psychology | 301-322-0547

Psi Beta National Honors Society in Psychology for Community and Junior Colleges encourages and recognizes student scholarship and interest in the discipline of psychology. Students enrolled in psychology classes become members by invitation from the campus chapter, which is operated by Psi Beta student members and faculty sponsors. Students are invited to join Psi Beta if they rank in the top 35 percent of their class or have an overall grade point average of 3.00 and have at least a B average in psychology. Psi Beta participates with Psi Chi, the national honor society in psychology for senior colleges and universities, at the American Psychological Association’s annual meeting and other regional conventions.

SCHOLARSHIP PROGRAMS www.pgcc.edu/paying_for_college/paying_for_college.aspx

HILLMAN ENTREPRENEURS PROGRAM
Marlboro Hall, Room 2051 | 301-322-0700 | pgcc.edu/go/Hillman-Entrepreneurs

The Hillman Entrepreneurs Program is an innovative educational initiative tailored to the needs of transfer students who begin their studies at Prince George’s Community College and complete their bachelor’s degrees at the University of Maryland, College Park. It is a three-year scholarship program targeted to students who have an interest in entrepreneurship and an enthusiasm for starting a business venture or leading a company.

WHAT IT MEANS TO BE A HILLMAN ENTREPRENEUR AT PRINCE GEORGE’S COMMUNITY COLLEGE

• Receive a scholarship for up to 66 percent of tuition and books
• Receive one-on-one advising and mentoring
• Develop entrepreneurial and leadership skills
• Be a member of a group of aspiring entrepreneurs
• Have summer job opportunities
• Earn an associate degree from Prince George’s Community College
HOW TO CONTINUE AS A HILLMAN ENTREPRENEUR AT UNIVERSITY OF MARYLAND COLLEGE PARK

- Receive a scholarship for up to 60 percent of tuition and a $1,000 merit scholarship
- Receive one-on-one advising and mentoring
- Continue to develop entrepreneurial and leadership skills
- Build business ideas with the help of on-site mentors
- Earn a bachelor’s degree from University of Maryland, College Park

SELECTION CRITERIA

Students selected to be Hillman Entrepreneurs demonstrate:

- A GPA of 2.5 or higher
- A minimum of 30 credits have been completed by program entry
- Potential for becoming a successful entrepreneur or leader within a larger organization
- Ability to be successful academically and graduate from Prince George’s Community College and ultimately from University of Maryland, College Park

PROGRAM REQUIREMENTS

Students must be:

- Maryland residents (U.S. citizens, permanent residents, or covered by the DREAM Act)
- Enrolled (or eligible to enroll) at Prince George’s Community College and taking college-level classes
- Enrolled in a program of study that transfers to University of Maryland, College Park (pre-law is not eligible)
- Available for Hillman courses each semester offered during the day
- Committed to additional program and team-building activities
- Progressing successfully toward graduation with an associate degree in a transferable major at Prince George’s Community College and toward graduation with a bachelor’s degree at University of Maryland, College Park

STUDENT SERVICES AND SPECIAL PROGRAMS  www.pgcc.edu/services_and_support/services_support.aspx

ADVISING AND TRANSFER SERVICES

Bladen Hall, Room 124 | 301-322-0151 | advising@pgcc.edu

The Advising Services staff help students develop a plan to accomplish their educational and career goals. Advisors:

- Interpret placement test scores
- Assist with course selection
- Advise on general academic policies and procedures
- Provide information on transfer to other institutions
- Unofficially evaluate student records and transcripts to determine course and program eligibility
- Advise on choice of program of study or major appropriate for educational and career goals
- Conduct workshops on transfer and ARTSYS as well as perform periodic graduation audits
- Help students develop an educational plan (EduPlan) and monitor progress toward program completion, transfer, and graduation
- Refer students to campus programs and services to meet individual needs
- Provide referrals to outside agencies and resources

Students interested in selective admissions programs such as nursing, radiology, respiratory therapy, nuclear medicine technology, or health information management must meet with advisors to discuss special procedures to be followed for admission to these programs. Advisement is also available at Joint Base Andrews, 301-322-0778; University Town Center, 301-277-5934; and Laurel College Center, 866-228-6110.
OWL LINK AND THE ACADEMIC ADVISING PROCESS
While Owl Link provides important online services to help students accomplish educational and career goals, advisors provide students with an overview of Owl Link and the functions of the “My Credit Academic Records” section of the Credit Students menu. Most importantly, advisors instruct students in the use of the academic planning tool, My Educational Plan (EduPlan).

EDUPLAN
This online tool allows students to plan coursework in advance, keeping them on track to successfully complete their program of study. Students electronically plan coursework in advance for their entire program of study and then register for those future semesters when registration opens to them. EduPlan combines several tools with the powerful “Academic Program Evaluation” to check the student’s progress by looking at four areas: program requirements, completed coursework, in-progress coursework, and planned coursework.

ACCESSING MY EDUPLAN
Once in Owl Link, credit students can access “My Credit Academic Records” and accomplish the following directly through EduPlan:

• Verify personal and academic information.
• Review the Academic Program Evaluation for program of study requirements. This report personalizes program requirements with the student’s coursework and provides a thorough report of an individual student’s academic progress. Planned courses immediately appear on this evaluation. Course status is updated at the time of registration and again after course completion.
• Run the Course Planning Wizard where the course selection process begins. Students can select courses from one or more general education or program concentration categories for planning.
• Create a worksheet, checking course descriptions and prerequisites for proper course sequencing and select the semester each course will be taken.
• View and modify the worksheet to make changes.
• E-mail advising@pgcc.edu with questions about program requirements or course selection.

AIR FORCE ROTC Advising and Transfer Services | Bladen Hall, Room 124 | 301-322-0151 | www.afrotc.umd.edu
Students at Prince George’s Community College have an opportunity to enroll in the Air Force ROTC (AFROTC) Program at the University of Maryland, College Park. AFROTC allows students to work toward becoming an officer in the United States Air Force while pursuing a college degree. To complete the AFROTC program, students must complete a bachelor’s degree after leaving Prince George’s Community College.

CAREER SERVICES
Marlboro Hall, Room 2102 | 301-322-0109 | career_jobs@pgcc.edu
The Career Services staff help students at all stages of career planning, including career exploration, choice of college major, assistance through career transitions, and assistance in acquiring internship positions or engaging in supervised work experiences that align with their major course of study. Advisors assist clients to identify their career goals that use the client’s skills, interests, and values. The staff provides assistance to clients seeking employment by offering help with job-hunting strategies, interviewing techniques and resume writing. The office maintains job and internship announcements and a list of currently available positions in the metropolitan area. Numerous employers visit the campus throughout the year for on-campus recruitment and interviewing. Other services available include:

• Credit (CAP) and noncredit (JCL) courses on career/life planning and college success
• Free workshops on career and life management topics
• Career counseling and advising
• Resource materials on occupations, national and regional job market projections and strategies for personal and professional development
• Computerized career guidance systems (DISCOVER, Kuder, and Optimal Resume) for assessment and information on occupations and educational programs
• Job fair (fall and spring) and career fairs
• Internet access to career resources
INTERNSHIP OPTIONS
All students pursuing an Associate of Applied Science (A.A.S.) program of study may complete a “culminating experience” (capstone and/or work-based learning course). Students seeking this capstone experience are eligible to begin their work-based learning field experience after completion of 15 credits, six of which must be in their major, and achievement of a 2.0 or higher GPA. All students regardless of degree program are encouraged to seek an internship experience that will enhance their learning and marketability with future employers. Please visit Career Services for additional information.

CASHIER’S OFFICE
Bladen Hall, Room 120 | 301-322-0691
The Cashier’s Office receives bill payments and resolves student account problems. It also manages the college’s deferred tuition payment program, NBS/FACTS.

COUNSELING SERVICES
Bladen Hall, Room 122 | 301-322-0149 | counselingservices@pgcc.edu
Counselors are available to enrolled students with personal and interpersonal problems that may be impacting their ability to succeed in college. Short-term counseling is available to help students overcome barriers and deal with cultural and school adjustments. Referrals for long-term counseling will be made to off-campus mental health service providers who charge nominal fees, whenever possible. Emergency assistance is also available in the Health Education Center, Bladen Hall, Room 132.

DISABILITY SUPPORT SERVICES
Bladen Hall, Room 124 | 301-322-0838 | 301-322-0122 (TTY or TDD) | dss@pgcc.edu
Students in need of classroom accommodations must provide current medical or educational documentation and meet with DSS staff in order to arrange appropriate accommodations. Students who need interpreters, scribes or recorded materials must register and submit a paid receipt to the Disability Support Services Office no later than one month prior to the start of classes in order to avoid possible delays in delivery of needed services. The following services are provided:

Advising Services
• Academic advisement
• Classroom accommodations
• Intake/interview
• Placement testing accommodations (as needed)
• Disability-related counseling

Accommodations and Auxiliary Services
• Interpreters, readers, scribes
• Note-taking services
• Recorded textbooks or enlarged print materials
• Extended time and/or permission to tape lectures

Support Services
• Liaison with community agencies
• Access to TTY, Zoomtext software, Jaws for Windows

DRUG AND ALCOHOL ABUSE PREVENTION PROGRAM
Bladen Hall, Room 132 | 301-322-0845
It is the policy of the Prince George’s Community College Board of Trustees to comply with the Drug-Free Workplace Act of 1988 and to provide for its employees and students a workplace that is drug-free. The president is authorized to make, promulgate, issue, rescind and amend reasonable rules, regulations and procedures to carry out this policy and to assure compliance with the Drug-Free Act of 1988. In addition, the college expects all members of the college community to comply with all federal, state, and local laws pertaining to the possession, use, manufacture, distribution, or dispensing of alcohol and drugs. A more detailed overview of the college’s Drug-Free Policy and Prevention Statement can be found on the college’s website at www.pgcc.edu, HEA Disclosures.
ENROLLMENT SUPPORT SERVICES
Admissions and Records | Bladen Hall, Room 126 | 301-336-6000 | admissions@pgcc.edu

In addition to processing applications for admission and conducting registration for both credit and continuing education courses, the Office of Admissions and Records performs a variety of other functions of importance to students. These include:

- Determining residency status for tuition purposes
- Evaluating prior coursework for acceptance in transfer
- Certifying students for graduation
- Transmitting Prince George’s Community College transcripts to other colleges and outside agencies
- Verifying enrollment to federal agencies, employers, and external funding sources
- Maintaining and updating student academic and demographic records
- Processing requests for F-1 student visas
- Processing petitions for admission to the Health Sciences Programs

HEALTH EDUCATION CENTER
Bladen Hall, Room 132 | 301-322-0845

The mission of the Health Education Center is to be a strong advocate for health education, disease prevention, and health promotion to all members of the college community. The Health Education Center also provides college-wide health promotion programs, health fair screenings, workshops, seminars, referrals, and assistance to persons with disabilities, assistance with nutrition, chronic diseases, acute infections, injuries, social-emotional problems, and reproductive health. Physical exams required by the various health sciences clinical programs are kept on file in the Health Education Center. Registered nurses are available to provide free treatment to students for minor illnesses and injuries with standard first-aid and nonprescription medications, as well as blood pressure readings and monitoring. Referrals are available to mental health providers. The college does not provide health insurance for students. However, insurance applications and information can be obtained in the Health Education Center.

OWL SUCCESS TRACK—FIRST-YEAR EXPERIENCE
Marlboro Hall, Room 2102 | 301-322-0180

Prince George’s Community College recognizes that making the transition to college is an exciting and challenging time in a student's life. Our goal is to ensure that students have a first year experience that is positive, engaging, and rewarding. The First-Year Experience can make a significant impact in terms of overall level of performance, academic achievement, campus connection, and advancement toward graduation. The college requires all first year students to participate in the Owl Success Track. This program offers incoming students an excellent way to make the most of a student’s first year.

PRIOR LEARNING ASSESSMENT NETWORK (PLAN)
Bladen Hall, Room 124 | 301-322-0437

Prince George’s Community College recognizes that many students have acquired college-level learning through personal and professional experiences. The Prior Learning Assessment Network (PLAN) is an opportunity for students to have their experiences evaluated for college credit through portfolio assessment. Students eligible for PLAN must have five or more years of work/life experience related to courses required in their program of study. Also, students must be eligible to take EGL-1010, have taken the course, or have completed an equivalent college-level English course accepted in transfer from another institution.

Students eligible for PLAN are allowed to enroll in the CAP-1050 Portfolio Development course. Through portfolio assessment students can earn up to 15 credit hours toward their associate degree requirements. PLAN can jump start a student’s college education, make work/life experience count toward a degree, allow a student to complete his or her degree in fewer semester, and reduce the total tuition costs for a degree.
SERVICEMEMBERS OPPORTUNITY COLLEGE
Bladen Hall, Room 122 | 301-583-5282
Prince George's Community College has been designated by the American Association of Community Colleges as a Servicemem-
ers Opportunity College (SOC). SOC-designated institutions provide services to active-duty service members to facilitate their
degree attainment while in the military. Evaluation of transfer credit and the establishment of county residency are just two areas
in which policies and procedures are designed to provide easier access to public higher education for military personnel and their
dependents. For more information, contact the Office of Veterans Services, Bladen Hall, Room 122.

STUDENT ASSESSMENT SERVICES CENTER
Bladen Hall, Room 100 | 301-322-0090 (academic testing) | 301-322-0147 (placement testing)
In addition to administering the college’s placement tests for new students, the Student Assessment Services (SAS) Center is the
site selected by some instructors to have their classroom examinations administered outside of regular class times. The center also
coordinates the college’s Credit by Examination Program, which allows students with prior experience in a given field to attempt
to receive college credit for their knowledge through successful completion of challenge examinations.

STUDENT SUPPORT SERVICES (TRIO)
Marlboro Hall, Room 2087 | 301-322-0681 | 301-322-0972 (TDD) | sss@pgcc.edu
Student Support Services is a specialized program designed to provide individualized support to eligible low-income, first-
generation and/or disabled college students to assist them in the completion of a college degree. The program provides tutoring,
career and personal counseling, academic advising and cultural activities designed to enhance the development of academic skills,
personal growth, career planning and cultural awareness. This program is funded through a four-year grant from the United
States Department of Education.

TRANSFER CENTER
Bladen Hall, Room 124 | 301-322-0151 | articulation@pgcc.edu
The Transfer Center is designed to provide students with the tools to make informed educational choices about transfer from the
community college to four-year schools. Emphasis is placed on transfer to Maryland state universities, but some help is avail-
able for private and out-of-state schools, particularly in Virginia and the District of Columbia. Workshops are offered during
the semester that attempt to help students better understand the transfer process. A statewide, Web-based articulation program
(ARTSYS) is available to help students match community college courses and majors to those offered at every public university
in the state. Assistance is provided in effective use of the ARTSYS program. Computers are available for virtual college tours and
catalog browsing. Transfer Day, held every semester, allows students to speak personally with college representatives from state
and local four-year schools in order to validate their transfer choices.

UPWARD BOUND (TRIO)
Marlboro Hall, Room 1082 | 301-341-3013
The Upward Bound program is designed to assist high school students who are low-income and/or potential first-generation
college students to succeed in high school and to pursue postsecondary education. Reinforcement of academic coursework,
individualized and group tutoring, career/college exploration and cultural trips are emphasized throughout the academic year
and during the six-week summer program. This program is funded through a four-year grant from the United States Department
of Education.
VETERANS SERVICES
Bladen Hall, Room 122 | 301-583-5282 | veterans@pgcc.edu
Veterans Services exists to help students eligible for veterans educational benefits apply for and successfully use those benefits. Help and information is available to veterans and servicepersons regarding eligibility for V.A. educational benefits, V.A. policies and procedures regarding the receipt of those benefits, and special V.A. requirements and services that exist under each V.A. benefit program. Students must contact this office to activate or continue their benefits for every semester in which they wish to use them. To get information about V.A. benefit programs, visit the Department of Veterans Affairs website, www.gibill.va.gov. For information and forms specific to this college, go to www.pgcc.edu/prospective/collegeServices/veteransbenefits.

VETERANS UPWARD BOUND
Veterans Upward Bound is a TRiO program at Prince George’s Community College that provides short-term remedial and refresher courses for veterans who have delayed pursuing a post-secondary education. Veterans Upward Bound is funded by the Department of Education for veterans who want to pursue a postsecondary education. There is no cost to the veteran.

VIOLENCE PREVENTION CENTER
Bladen Hall, Room 124 | 301-583-5281 | warenrl@pgcc.edu
The Violence Prevention Center (VPC) is designed to enhance safety and justice for victims of sexual assault, intimate partner violence, and stalking on campus. Funded by the Department of Justice, Office on Violence Against Women, the VPC project uses a multidisciplinary approach that involves the entire campus community as well as the larger community to address crimes of this nature. Its primary objective is to institutionalize campus and community-based response protocols that will increase victim safety and services, hold perpetrators accountable, and eliminate the fundamental causes of violence against women on campus.

VOCATIONAL SUPPORT SERVICES
Marlboro Hall, Room 2102 | 301-322-0725
Vocational Support Services (VSS) provides instructional support to students enrolled in career programs. Workshops and individual assistance are offered in study skills and learning strategies. Staff also provide classroom presentations and consult with faculty on strategies for improving student learning. The VSS program is funded through a grant from the Maryland State Department of Education, Division of Career Technology and Adult Learning.