PRINCE GEORGE’S COMMUNITY COLLEGE
REQUEST FOR EVALUATION OF CREDIT
FROM OTHER U.S. INSTITUTIONS

You are responsible for having official transcripts sent to Prince George’s Community College from each institution attended. Evaluations will only be done when this completed form and all transcripts are received. Please print legibly.

PGCC Student ID #: ______________ Date of birth (mm/dd/yy): __________ Today’s Date: ______________

Name: ____________________________________________________________
(Last) (First) (Middle)

Maiden/Former Name: __________________________ Will your transcript be arriving under this name? ☐Yes ☐No

Address: ____________________________________________________________________________________________________________________
(Street) (City) (State) (Zip Code)

Day time phone: (____) __________________________ Evening Phone: (____) __________________________

Academic Program/Major at PGCC: ________________________________

Have you previously earned credits at PGCC? ☐Yes ☐No

Is this a request for a re-evaluation based on change of program/major? ☐Yes ☐No

Are you receiving veterans’ educational benefits? ☐Yes ☐No

If yes, VA requires that you submit records from all prior colleges during your first semester here. Note: You should always submit your DD-214 and other records of military training. As a Serviceperson’s Opportunity College, Prince George’s Community College is committed to awarding credit for military training wherever possible.

Sources of possible transfer credit:

College Name:

1. ____________________________________________

2. ____________________________________________

3. ____________________________________________

4. ____________________________________________

Official transcripts must be mailed to:
Prince George’s Community College
Attn: Transfer Evaluation
301 Largo Road
126 Bladen Hall
Largo, MD 20774-2199

Please remember:
- Evaluations will only be done once this completed form and all transcripts are received.
- This completed form may be faxed to 301.322.0119 or mailed to the address above.
- Transcripts may *not* be faxed.
- Contact transfercredit@pgcc.edu for further assistance or to confirm receipt of forms/transcripts.