Joint Base Andrews Degree Center

Classroom Locations
Currently Prince George's Community College is using:
• Bldg 1413 on Arkansas Rd.

Classroom locations are posted at the beginning of the semester outside the P.G.C.C. office in building 1413.

Call 301-981-5949 or 301-322-0778 for further information.

Directions to P.G.C.C. on AAFB
From I-95 S (beltway) take exit 9, which is marked Rt. 337, Andrews AFB, Allentown Rd, Morningside. Turn right onto Forestville Road. Make the next right onto Allentown Road. At the next light make a left at the Visitor’s Entrance Gate.

Follow the driveway to the security checkpoint, where you will show your Long Term Badge for base access. Proceed to the traffic light at North Perimeter road.

To Bldg. 1413
Turn RIGHT at the light onto W. Perimeter road. Proceed about 1/4 mile and make the first LEFT after the headquarters building onto Arkansas road. Stay on Arkansas road and cross California Ave. Shortly you will see a baseball field on the right and a 3 story brick building next to the ball field. This is building 1413.

Proceed past the building to the parking lot on the right.
Classrooms and the college office are on the 1st and 2nd floor of 1413. There are two parking lots, one in front of the building and one around the block in the rear of the building. Park in either lot. Do not use the dormitory parking lot across the street.

To Exit the Base from Bldg. 1413
Take Arkansas road back the way you came. When Arkansas road ends at W. Perimeter turn RIGHT and proceed to the traffic light. Turn LEFT at the light to exit the base.
Welcome to Prince George’s Community College
Joint Base Andrews Naval Air Facility.

Whether you want to earn your AA degree in Business or General Studies or simply take a few courses to update your job skills, Prince George’s Community College has the right answer for you. Come and take the courses you need—where it is safe, convenient, and close to home.

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Access to Joint Base Andrews: Procedures for Civilians
Intersession and Spring 2015

“Request for a Long Term Badge” form must be obtained in-person. Present your documentation at the location and on the days and hours listed below to get your form.

Civilian students, faculty or staff without military affiliation accessing Joint Base Andrews must follow base security clearance procedures in order to obtain a Long Term Badge. Badges are issued at the Base Visitor Center by Security Personnel.

- Non-drivers are discouraged since classrooms are about 1.25 miles from the main gate and non-drivers will have to walk from the gate. There is no longer bus service on base.

- Long Term Badges will be issued only to faculty/staff/registered students; badges will not be issued to non-students for any reason. This means ‘chauffeurs’ if you are a non-driver.

- No one will be allowed on base who has not first obtained a Long Term Badge.

Procedures to access to Joint Base Andrews for Intersession and Spring 2015

**Intersession 2015 students:** Call 301-981-5949 January 5-9, 2015 to arrange for base access. Tell us if you are also enrolled for regular spring semester. You will receive Owl Mail on/about Dec. 19 from “Andrews Center” about the base access procedure with more details.

**Spring 2015 students:** Get your “Request for a Long Term badge” form from an JBA representative who will be stationed in Largo Student Center 1st floor outside the bookstore on the main campus in Largo during the following days/times:

- 6 – 7 p.m. Tuesday, January 13
- 12 – 1 p.m. Wednesday, January 14
- 6—7 p.m. Thursday, January 15
- 12—1 p.m. Friday, January 16

Bring the following required documents with you to receive your Request for a Long Term Badge form
- Driver’s License or state issued ID
- Vehicle Registration Card for the car you will be driving on base, including license plate number.
- Proof of current car insurance
- If a student, a Registration Statement showing your class at Andrews.
- If a non-citizen, your Permanent Resident Card and Social Security Card.

If you are a citizen, but born outside the U.S., call the Base Visitor’s Center (301-981-0689) regarding additional documentation you will need.

**NEXT STEP:** Take the completed “Request for Long Term Badge” form, with the other documents mentioned above, to the JBA Visitor Center, 1832 Robert M. Bond Dr, Andrews AFB, inside the main gate at Allentown Road to obtain your base photo ID. Visitor Center hours of operation are: 6 a.m. to 5:30 p.m. Monday through Friday. **Please call the Visitor Center to confirm badge processing hours: 301-981-0689.**

**Later Starting Spring Classes:** JBA PGCC representatives will be at the Main Campus ONLY on the dates stated above. If you do not meet with the Andrews PGCC representative on the specified dates call the JBA Office (301-981-5949) before your class begins and we will assist you with base access.
Academic Calendar, Spring 2015 (Credit)

October 27  Monday..............................................................Registration for Intersession begins
Dec. 1-5  Monday –Friday......................................................Advance registration for Spring 2015
Dec. 8  Monday .................................................................Begin open registration for all students for Spring 2015
Dec. 17  Monday .............................................................In-person registration ends for Intersession and Spring 2015
          Spring registration resumes January 5
Dec. 20- Jan. 4  Thursday-Wednesday..........................................College closed --Winter Break.
Jan. 5  Thursday ..............................................................College reopens & registration resumes for Spring 2015
Jan 5-16  Monday—Friday .....................................................Intersession classes meet
Jan. 16  Friday ...............................................................Regular registration ends for Spring 2015
Jan. 19  Monday ............................................................College closed --Martin Luther King Jr. holiday
Jan. 20  Tuesday..............................................................Classes begin for Spring 2015
Feb. 16  Monday ............................................................. College Closed—President’s Day
Feb. 24  Tuesday ............................................................Last day to withdraw with “W” for 1st half classes
March 11  Wednesday ..........................................................Midterm, end of 1st-half semester classes
March 12  Thursday ..........................................................Beginning of 2nd-half semester classes
April 10  Friday.................................................................Last day to withdraw from full semester classes
March 30—April 5  Monday-Sunday..............................................College closed --Spring Break
April 6  Monday...............................................................College re-opens and classes resume
April 20  Monday ...........................................................Begin registration for all students for Summer 2015
April 24  Friday.................................................................Last day to withdraw with “W” for 2nd half classes
Apr 27-May 1  Monday-Friday ...............................................Begin advance registration for Fall 2015
May 4  Monday ...............................................................Last day of Spring classes.. Begin open registration for Fall 2015
May 4-11  Tuesday—Monday ..................................................Final exam period/last week of classes
May 21  Thursday ..............................................................Commencement
May 23-25  Saturday - Monday ............................................College closed - Memorial Day weekend
Owl Link

You’re encouraged to self-register for credit classes using Owl Link, either through the college web site @ www.pgcc.edu or MyPGCC, a home page just for students @ my.pgcc.edu.

**Owl Link** allows you to do the following online:
1. Register, pay and view/print bill
2. View/print your class schedule
3. Check open sections
4. Drop sections
5. Apply for financial aid
6. Change address and phone numbers
7. View test scores (For tests taken at the college)
8. View/print your unofficial transcript
9. View/print your grades online
11. Access Blackboard for online classes

To use **Owl Link**, you must
- Be a current student
- have a current valid college issued e-mail account on file with the college.

*Students will receive a user ID and temporary password via their personal e-mail they provided to the college. See page 5 for details.*

**Military students using Tuition Assistance (Sponsorship)**

- Process your TA with your Education Office at least 7 days prior to the first day of your class.
- You may bring a hard copy of your approved TA to the college’s office on Andrews, or you may send a PDF to andrewscenter@pgcc.edu.
- Fees not covered by TA, such as the Application fee, registration fee (each $25.00) and Instructional Services fee ($45.00 per credit) can be paid online through **Owl Link** by credit card or in person at the Andrews Office.
- The Andrews Office will put a courtesy ‘do not de-register’ hold on your account for your sponsorship payment which will expire the day before your class begins. If we do not have your TA by the last day of regular registration prior to class start, you will be dropped from all your classes for non-payment and must re-register.
- If you self-register online, call 981-5949 to let us know you have registered.
Owl Mail

Prince George’s Community College assigns all students a secure student email account. An e-mail from the college will be sent to your home/personal e-mail address (one you gave on your application) notifying you that an Owl Mail account has been created for YOU.

Owl Mail will be the ONLY means available to interact electronically with faculty and staff, to participate in online courses and receive official notices and announcements on a timely basis.

To activate your Owl Mail account you must:
- Activate your Owl Link account,
- Be enrolled currently or in an upcoming semester
- Know your Owl Link User ID
- Know your 7-digit student ID number (Look on your Registration Statement, in Owl Link under Personal Academic Profile, or ask at the Andrews Center office).

To access your Owl Mail account:
- At a computer with Internet access, open a web browser.
- Go to http://live.pgcc.edu (do not include www)
- Carefully read and follow the steps to enter your Owl Mail.

If you have any difficulty activating your Owl mail account or have forgotten your Owl Link User ID, email the HelpDesk@pgcc.edu or call the Help Desk 301-322-0637. If you are on campus, you may go to the Technology Services Help Desk in Bladen Hall, room 106.

BLACKBOARD (e-Learning) for Weekender classes:

All weekender (Fri/Sat; 3-4 alternating weekends) courses require an ONLINE start (using BlackBoard) two weeks prior to the first in-person meeting date. Considerable course work is required before the first in-person meeting. Refunds will be calculated from the online start date (the official course start date). Registration deadlines for weekender courses are firm because of the amount of course work required to complete prior to the first in-person meeting. Materials and assignments will be available on BlackBoard 3 days before online start date. No late registration will be allowed.

You must have your Owl Link and Owl Mail accounts activated to access BlackBoard. BlackBoard is used for online classes and assignments for some in-class courses as well as weekenders. Problems getting activated? Contact Technology Help Desk: 301-322-0637.

e-Learning questions: 301-322-0463. Go to www.pgcconline.com for a general orientation about BlackBoard and PC hardware/software requirements.
Tuition (Subject to Change)
The college currently charges the following rates per credit hour:

$100.00 per credit hour for county residents
$185.00 per credit hour for out-of-county residents
$280.00 per credit hour for out-of-state residents

For more information about residency, see the current college catalog. All charges are levied per credit hour. There are no fixed charges for full-time students.

Required Fees (Subject to Change)

Application fee (nonrefundable) ..................... $25.00
Registration fee (nonrefundable) ................... $25.00
Instructional Services fee:
ISF per credit ................................................. $45.00

How to Pay

When you pay online through Owl Link an e-mail confirming your payment will be your receipt.

You may pay using the following methods:

• In person at Joint Base Andrews by personal check, money order, employer voucher (includes T.A.)
• By credit card (MasterCard, Discover, or VISA) through Owl Link online only.
• By use of properly documented financial aid and scholarships
• By use of the college’s online NBS (formerly F.A.C.T.S.)

When to Pay

Payments are due the day of registration by 11:59 p.m. Students may be dropped from classes for non-payment.

Refund Policy and Deadlines

All refunds will be calculated based on the number of calendar days (NOT class days) that have elapsed since a class began, including the first day of class. The refund deadline is no longer a specific date for all course. Each section’s refund will be determined according to its own starting date.

Refund schedules:

For courses longer than 5 weeks in length:

Course dropped prior to start of class: 100%
Course dropped on the 1st or 2nd calendar day before midnight: 100%
Course dropped on the 3rd through 9th calendar day before midnight: 75%
Course dropped on the 10th through the 14th calendar day before midnight: 50%
Course dropped the 15th calendar day or later: no refund

For courses 5 weeks or shorter in length:

Course dropped prior to start of class: 100%
Course dropped on the 1st or 2nd calendar day before midnight: 100%
Course dropped 3rd calendar day before midnight: 75%
Course dropped the 4th calendar day or later: no refund

The effective date for calculation of a refund for a credit course shall be the date the application for withdrawal is submitted to the Andrews Center Office or the date the transaction is successfully completed through Owl Link.

Attention:

No refund of the application, registration or late registration fees.
One hundred percent (100%) refund if the class is canceled or rescheduled by the college.
No refunds will be given after the deadlines listed in the refund schedule.
Refunds of payments made by credit card will go back to the same credit card.
All other refunds will be issued electronically according to the preference set by students when they activated the Prince George’s Community College Owl Debit Card.

No paper checks will be issued.

* The college reserves the right to make changes in the schedule as required. Please note that exchanging a course that is past its refund deadline for another course in effect constitutes a refund. This will not be done after the refund deadline except to correct placement in sequential courses.
Special Payment Procedures

Automatic Online Deferred Payment Plan
NBS/Nelnet

The plan is payable in installments based on the application date. Pay the initial deposit and set up your payments under a scheduled automatic payment plan from a checking or savings account, MasterCard or Visa according to the plan due dates.

The processing fee is $35.

You must enroll in the NBS program online.

You must have your online NBS application completed before the due date on your bill.

Steps to enroll in NBS online:
- Go to: www.pgcc.edu
- Choose “Paying for College”
- Choose “Payment Options”
- Choose “Deferred Payment Plan”
- Follow steps to NBS enrollment page

Employer-Paid Tuition

Includes Military Tuition Assistance

- It is your responsibility to present the purchase order, tuition assistance form, or letter of intent, and a copy of your bill at the time you pay your tuition.

- The purchase order, tuition assistance form, or letter of intent must state your name, last 4 digits of social security number, amount to be paid, billing address, and original signature of person(s) authorizing payment.
  The bookstore is an independent entity from the college and is paid directly by the employer. If you are entitled to a reimbursement for books, you must obtain a separate purchase order, tuition assistance form, or letter of intent addressed to Prince George’s Community College Bookstore.

- The purchase order, tuition assistance form, or letter of intent will not be accepted after you have paid your tuition yourself. You must be reimbursed by your employer or agency in this case. The college will not bill in order to reimburse you.

- In the event the employer refuses to pay after receipt of the bill, the student becomes immediately responsible for all tuition and fees.

If there are any questions regarding this procedure, please call 301-322-0684.
Intersession courses—2015

At Joint Base Andrews Center

EGL 1020. Introduction to Literature. 3 Credits

XD01 87849 Mon– Fri 8:30 a.m.–5:30 p.m.

Class begins.........................Monday Jan. 12
Class ends.............................Friday, Jan. 16
Refund deadline...................Monday Jan. 12

Inclement weather make-up day:
Saturday Jan 17

Intersession 2015 Calendar

October 27 (Monday) Intersession registration begins for all students
December 15 (Monday) Intersession registration ends
January 5-16 (Monday–Friday) Intersession semester meeting period

Prince George’s Community College offers a variety of courses that begin and end between fall and spring semesters. These intensive, accelerated courses offer an excellent opportunity to get a head start on the spring semester or to make up credits not earned during the fall semester.

Intersession courses have their own payment, refund and withdrawal deadlines. Courses taught during the intersession must be processed on a separate registration form from those taught in the spring semester. A $25 registration fee will be charged. Financial Aid students should check with that office to determine whether their financial aid funds can be applied to Intersession courses.

Grades
Grades will be available online through Owl Link only.

Inclement Weather/Owl Alert
Given the type of weather we sometimes experience in January, each class scheduled for the intersession has an inclement weather make-up day listed. Please leave that day open for possible class attendance. Sign up for Owl Alert for notifications.

Obtaining Base Access
All students will be e-mailed information about class location. Civilians will be emailed information on base access procedures Dec. 18-19. You may call 301-981-5949 January 5–9, 2015 to arrange for base access. Do not wait until the first day of class to call.

Access information, map & directions can be found at:

www.pgcc.edu/go/JBA
Note: All civilian students registering for any course on this page must obtain a Long Term Badge. See page 2 for details.
Business Management (BMT)
For more information, call 301-322-0696.

BMT 1010. Introduction to Business. 3 Credits (TK)
Basic characteristics of the business enterprise, its organization, and role in a free society.
Prerequisite: Reading proficiency level.
XD02 89860 LEC M/W 12:00-1:15 p.m.
XW01 89863 LEC F 6:00—10:30 p.m.
LEC S 8:15 a.m.-5:30 p.m.

Note: For section 89863 (weekend class)
Registration deadline: Jan. 22. Class begins ONLINE Jan. 23. In-person meetings on Andrews: Feb. 6-7, Feb. 20-21, Mar. 6-7. Students may access syllabus and assignments online 3 days prior to the registration deadline. Refunds are calculated from the online start date. See page 5 for details

BMT 1600. Human Resource Management. 3 credits
Principles and practices of human resource management in the business organization.
XW01 89910 LEC F 6:00-10:30 p.m.
LEC S 8:15 a.m.-5:30 p.m.

Note: For section 89910
Registration deadline: Feb. 12. Class begins ONLINE Feb. 13. In-person meetings on Andrews: Feb. 27—28, Mar. 13-14, Mar 27-28. Students may access syllabus and assignments online 3 days prior to the registration deadline. Refunds are calculated from the online start date. See page 5 for details

BMT 1600. Principles of Management. 3 Credits (MG)
The business organization, the functions of management, and the role of the manager in the decision-making process.
Prerequisite: Reading proficiency level.
XW01 89877 LEC F 6:00—10:30 p.m.
LEC S 8:15 a.m.-5:30 p.m.

Note: For section 89877 (weekend class)
Registration deadline: Feb. 12. Class begins ONLINE Feb. 13. In-person meetings on Andrews: Feb. 27-28, Mar. 13-14, Mar 27-28. Students may access syllabus and assignments online 3 days prior to the registration deadline. Refunds are calculated from the online start date. See page 5 for details
Economics (ECN)
For more information, call 301-322-0525.

ECN 1030. Principles of Macroeconomics. 3 Credits (SS)
First semester of university-parallel sequence. Introduction to economic macro-analysis, emphasizing gross national product, national income, consumption, investment, taxation, government spending, monetary and fiscal policies. Prerequisites: Reading and math proficiency levels.
XD01 87517 LEC M/W/F 12:00—12:50 p.m.

English (EGL)
For more information, call 301-322-0561.

EGL 0100. Introduction to Composition. 4 Credits
Preparation for EGL 1010. Grammar and punctuation, sentence construction, paragraph development, and short essay writing. Prerequisite: Reading and Writing proficiency level. (Does not fulfill English requirements for graduation or transfer.)
XE01 86129 LEC M 5:15—9:50 p.m.
Note: 86129 begins Feb. 2

EGL 1010. Composition I: Expository Writing. 3 Credits (EC)
University-parallel freshman English. Fundamentals of effective prose writing, including required essays and a research paper. Prerequisites: Reading and writing proficiency levels, or EGL 1000, or C or higher in EFL 2020.
XD11 90953 LEC T 1:30 p.m.—4:50 p.m.
Note: 90953 begins Feb. 2

XE01 86211 LEC M 6:30—9:30 p.m.
XE07 86217 LEC T/Th 6:30—9:30 p.m.
Note: 86217 meets Jan 20—Mar 10.
XE08 86218 LEC T 6:00—9:45 p.m.
Note: 86218 meets Feb. 3 — May 11.

Note: All civilian students registering for any course on this page must obtain a Long Term Badge. See page 2 for details.

EGL 1020. Composition II: Writing about Literature. 3 Credits (EC)
Second-semester composition using literature as the subject for discussion and writing. Study various kinds of literature (e.g., drama, poetry, short story) or a single genre such as short story. EGL 1100, EGL 1320, or EGL 1340 also fulfill the Composition II requirement. Prerequisite: EGL 1010.
XE01 86275 LEC W 5:30—8:50 p.m.
Note: 86275 begins Jan. 28.

Weekend Course
XW01 86279 LEC F 6:00—10:30 p.m.
LEC S 8:30 a.m.—5:30 p.m.
Note: 86279 Registration deadline: Mar. 5. Class begins ONLINE Mar 6. In-person meetings on Andrews: Mar 20-21, Apr 10-11, Apr 24-25
Students may access syllabus and assignments online 3 days prior to the registration deadline. Refunds are calculated from the online start date. See page 5 for details

EGL 1100. Composition II: Writing about Issues/Ideas 3 Credits (EC)
Second-semester composition. Reading, analyzing and writing about contemporary issues, demonstrating clear reasoning and persuasive writing skills. EGL 1020, EGL 1320, or EGL 1340 also fulfill the Composition II requirement. Prerequisite: EGL 1010 with grade of “C” or higher
XE01 86287 LEC T/Th 6:30—9:30 p.m.
Note: 86287 meets Mar 12—May 7

History (HST)
For more information, call 301-322-0525.

HST 1430. History of the U.S II. 3 Credit (SS)
American history from the Civil War to the present. Prerequisite: Reading proficiency level.
XE01 85598 LEC M/W 6:30—9:30 p.m.
Note: 85598 meets Jan 21—Mar 11.
Information Technology (INT)
All CIS prerequisites must be passed with a grade of C or higher. For more information, call 301-322-0752.

INT1010. Introduction to Information Technology. 3 Credits (CS)
Overview of computers and their applications throughout society. Hands-on experience with microcomputers using packages—word processing, electronic spreadsheets, Internet, e-mail. (Prerequisite: Reading proficiency level.
3 class hrs. with open lab.

XE02 86751 LEC M 6:00–9:15 p.m.

Weekend Courses
WX02 86756 LEC F 5:30-10 p.m.
LEC S 8:15–5:30 p.m.
Note: 86756: (weekend class)
Registration deadline: Feb. 19. Class begins ONLINE Feb. 20. In-person meetings on Andrews: Mar. 6-7, Mar. 20-21, Apr. 10-11. Students may access syllabus and assignments online 3 days prior to the registration deadline. Refunds are calculated from the Feb. 20 online start date. See page 5 for details

Mathematics (MAT)
A grade of C or higher is required for any course used to satisfy a prerequisite for any other course. All mathematics courses require the use of the computer and/or a graphing calculator.

For more information, call 301-322-0421.

MAT 0104. Intro to Statistics. 4 EH (0 credits) (TK)
Development and applications of algebraic graphing, calculator and problem-solving skills, with emphasis on linear and non-linear expressions, functions, equations and inequalities. Topics also include real and complex numbers, exponents and radicals. Prerequisite: Math placement score or DVM-0071 completed with grade of C or higher.

XE05 90710 LEC T/Th 6:00–7:50 p.m.

MAT 1140. Intro to Statistics. 3 Credits (MA)
Basic statistical concepts and their applications in a variety of fields. Prerequisite: Math placement score or MAT 0104 with grade of C or better.

XE03 86005 LEC Th 6:00–9:00 p.m.

MAT 1350. College Algebra. 3 Credits (MA)
Graphing and analysis of functions; study of absolute value, polynomial, rational, radical, exponential and logarithmic functions; systems of equations and inequalities including algebra of matrices and linear programming. Prerequisite: Mathematics proficiency level or MAT 1040. 3 class/1 rec. hrs. Student must have graphing calculator.

XE01 90736 LEC M/W 6:00–7:50 p.m.

Nutrition (NTR)
For more information, call 301-322-0420.

NTR 1010. Introductory Nutrition. 3 Credits (TK)
Basic information about essential nutrients and their functions in the body as well as known relationships between long-term diets and development of chronic diseases. Current issues in nutrition and food safety, weight management, and food safety are discussed. Prerequisite: Reading proficiency level. 3 class hrs.

XE01 88386 LEC T/Th 6:00–8:45 p.m.
Note: 88386 meets second half semester.

Planning for Academic Success (PAS)
Introduces study skill strategies.

PAS 1000. First Year Experience Seminar
XD09 90206 M/W 11:00 a.m.–11:50 a.m.
Note: 90206 meets Jan 21-Mar 11

XD10 90207 M/W 11:00 a.m.–11:50 a.m.
Note: 90207 meets Mar 13—May 11

PAS 1030. Planning for Academic Success in Math
XE03 85221 T/Th 5:00-5:50 p.m.
Note: 85221 meets Mar 12-May 11

Philosophy (PHL)
For more information, call 301-322-0946.

Note: All civilian students registering for any course on this page must obtain a Long Term Badge. See page 2 for details.
1010. Intro to Philosophy: The Art of Questioning
3 Credits (HU)
Asking and answering the basic and meaningful questions of life and clarifying one’s thinking in relation to self, others, laws, nature, and God. 
Prerequisite: Reading proficiency level.
XE03 90561 LEC Th 6:30–9:30 p.m.

Political Science (POS)
POS courses meet for 3 class hours per week.
For more information, call 301-322-0525

POS 1010. American National Government
3 Credits (SS)
A study of the Constitution and the American political system, including how power and authority are acquired and applied. Emphasis will be placed on the Congress, the Presidency, and the Supreme Court, as well as on voting dynamics, political parties, interest groups, public opinion, and media. 
Prerequisite: Reading proficiency level.
XE01 85548 LEC M/W 6:30–9:30 p.m.
Note: 85548 meets Mar 16—May 11

Psychology (PSY)
For more information, call 301-322-0525.

PSY 1010. General Psychology. 3 Credits (SS)
University-parallel introduction to psychology. Study of behavior, cognitive processes; concepts of memory, perception, consciousness, personality, and social behavior. 
Prerequisite: Reading proficiency level.
XE01 90364 LEC M 6:30–9:30 p.m.
XE06 90369 LEC T/Th 6:00–8:45 p.m.
Note: 90369 runs 12 weeks from Feb 17—May 11

Sociology (SOC)
For more information, call 301-322-0525.

SOC 1010. Intro to Sociology. 3 Credits (SS)
Survey of sociological concepts and their application to socialization, social organizations, and social change. 
Prerequisite: Reading proficiency level.
XE02 85509 LEC W 6:30–9:30 p.m.
Note: 85509 begins Jan. 28

Speech Communication (SPH)
For more information, call 301-322-0926.

SPH 1010. Intro to Speech Communication. 3 Credits (SP)
Oral communication theory and practice focusing on interpersonal, small group, and public speaking skills. 
Prerequisites: Reading and oral proficiency levels or SPH 1000 and ESL 1060(C or higher).
XD07 87087 LEC M/W 12:00—2:45 p.m.
Note: 87087 meets Mar 16—May 11
XD08 87089 LEC M/W 12:00—2:45 p.m.
Note: 87089 meets Jan 20—March 11
XE01 87090 LEC M/W 6:30–9:15 p.m.
Note: 87090 meets Jan 21—Mar 11
XE03 87092 LEC M/W 6:30–9:15 p.m.
Note: 87092 meets Mar 16—May 11

Note: All civilian students registering for any course on this page must obtain a Long Term Badge. See page 2 for details.
## Accelerated classes at Joint Base Andrews

### Spring 2015

#### Classes Beginning the Week of January 20, 2015

<table>
<thead>
<tr>
<th>Course</th>
<th>Days</th>
<th>Time</th>
<th>Duration</th>
</tr>
</thead>
<tbody>
<tr>
<td>EGL-1010-XE07</td>
<td>T/TH</td>
<td>6:30-9:30 p.m.</td>
<td>(8 wks)</td>
</tr>
<tr>
<td>HST-1430-XE01</td>
<td>M/W</td>
<td>6:30-9:30 p.m.</td>
<td>(8 wks)</td>
</tr>
<tr>
<td>PAS-1000-XD09</td>
<td>M/W</td>
<td>11:00-11:50 a.m.</td>
<td>(8 wks)</td>
</tr>
<tr>
<td>SPH-1010-XD08</td>
<td>M/W</td>
<td>12:00-2:50 p.m.</td>
<td>(8 wks)</td>
</tr>
<tr>
<td>SPH-1010-XE01</td>
<td>M/W</td>
<td>6:30-9:15 p.m.</td>
<td>(8 wks)</td>
</tr>
</tbody>
</table>

#### Classes Beginning the Week of January 26, 2015

<table>
<thead>
<tr>
<th>Course</th>
<th>Days</th>
<th>Time</th>
<th>Duration</th>
</tr>
</thead>
<tbody>
<tr>
<td>EGL-1020-XE01</td>
<td>W</td>
<td>5:30-8:50 p.m.</td>
<td>(15 wks)</td>
</tr>
<tr>
<td>INT-1010-XE02</td>
<td>M</td>
<td>6:00-9:15 p.m.</td>
<td>(15 wks)</td>
</tr>
<tr>
<td>SOC-1010-XE02</td>
<td>W</td>
<td>6:30-9:40 p.m.</td>
<td>(15 wks)</td>
</tr>
</tbody>
</table>

#### Classes Beginning the Week of February 2, 2015

<table>
<thead>
<tr>
<th>Course</th>
<th>Days</th>
<th>Time</th>
<th>Duration</th>
</tr>
</thead>
<tbody>
<tr>
<td>ACC-2001-XE01</td>
<td>M</td>
<td>6:00-10:05 p.m.</td>
<td>(14 wks)</td>
</tr>
<tr>
<td>EGL-0100-XE01</td>
<td>M</td>
<td>6:00-10:05 p.m.</td>
<td>(14 wks)</td>
</tr>
<tr>
<td>EGL-1010-XD11</td>
<td>T</td>
<td>12:00-4:50 p.m.</td>
<td>(14 wks)</td>
</tr>
<tr>
<td>EGL-1010-XE08</td>
<td>T</td>
<td>6:00-9:45 p.m.</td>
<td>(14 wks)</td>
</tr>
<tr>
<td>INT-1800-XE01</td>
<td>T/Th</td>
<td>6:00-9:40 p.m.</td>
<td>(8 wks)</td>
</tr>
</tbody>
</table>

#### Classes Beginning the Week of February 17, 2015

<table>
<thead>
<tr>
<th>Course</th>
<th>Days</th>
<th>Time</th>
<th>Duration</th>
</tr>
</thead>
<tbody>
<tr>
<td>PSY-1010-XE06</td>
<td>T/Th</td>
<td>6:00-8:45 p.m.</td>
<td>(12 wks)</td>
</tr>
</tbody>
</table>

#### Classes Beginning Second Half Semester: March 12, 2015

<table>
<thead>
<tr>
<th>Course</th>
<th>Days</th>
<th>Time</th>
<th>Duration</th>
</tr>
</thead>
<tbody>
<tr>
<td>EGL-1100-XE01</td>
<td>T/TH</td>
<td>6:30-9:30 p.m.</td>
<td>(8 wks)</td>
</tr>
<tr>
<td>NTR-1010-XE01</td>
<td>T/TH</td>
<td>6:00-8:45 p.m.</td>
<td>(8 wks)</td>
</tr>
<tr>
<td>PAS-1000-XD10</td>
<td>M/W</td>
<td>11:00-11:50 a.m.</td>
<td>(8 wks)</td>
</tr>
<tr>
<td>PAS-1030-XE03</td>
<td>T/Th</td>
<td>5:00-5:50 p.m.</td>
<td>(8 wks)</td>
</tr>
<tr>
<td>POS-1010-XE01</td>
<td>start 3/16</td>
<td>M/W</td>
<td>6:30-9:30 p.m.</td>
</tr>
<tr>
<td>SPH-1010-XD07</td>
<td>M/W</td>
<td>12:00-2:50 p.m.</td>
<td>(8 wks)</td>
</tr>
<tr>
<td>SPH-1010-XE03</td>
<td>start 3/16</td>
<td>M/W</td>
<td>6:30-9:15 p.m.</td>
</tr>
</tbody>
</table>
All weekend classes now have a two week online component prior to the first face to face class. The dates listed below indicate the start of the online portion.

The face to face meetings are Friday evenings and all day Saturday. See course face to face meeting dates under the course details in this schedule.

**Weekend Classes Beginning ONLINE January 23, 2015**
BMT-1010-XW01 Online & 3 wknds

**Weekend Classes Beginning ONLINE February 13, 2015**
BMT-1600-XW01 Online & 3 wknds
BMT-2610-XW01 Online & 3 wknds

**Weekend Classes Beginning ONLINE February 20, 2015**
INT-1010-XW02 Online & 3 wknds

**Weekend Classes Beginning ONLINE March 6, 2015**
EGL-1020-XW01 Online & 3 wknds
Largo Campus Services

Advising and Transfer Services..........Bladen Hall 124........301-322-0151
Admissions ...........................................Bladen Hall 126........301-322-0802/0866
Bookstore .........................................Largo Student Center 301-322-0912
Career/Job Services .......................Marlboro 2102........301-322-0886
Cashier .............................................Bladen Hall 120........301-322-0691
Computer lab ....................................Bladen Hall 104 ....301-322-0999
College Life Services ......................Largo Student Center 301-322-0853
Continuing Education (administrative offices) ..Kent Hall, 2nd floor........301-322-0159
e-Learning Office ..............................Accokeek 313 ....301-322-0463
Learning Foundations ......................Marlboro 2118 ....301-322-0495
Financial Aid ......................................Bladen Hall 121........301-322-0822
General Information .........................................................301-336-6000
Health Education Center .................Bladen Hall 132........301-322-0845
Police (Campus) ...................................Bladen 1st floor ....301-322-0666
Records & Registration ....................Bladen Hall 126........301-322-0866/0819
Testing Center ....................................Bladen Hall 100 ....301-322-0147
Veterans Services .............................Bladen Hall 126........301-583-5282