

Rentals and Facility Usage

The Natatorium accepts reservations request from most groups for lane and space rentals and use. The college does not accept reservations for parties, any type of personal training, swim lessons or any activity that may interfere with college activities or other reservations.

Reservations are processed in the following order; 1) College use: credit courses, non-credit courses, college camps, college clubs. 2) M-NCPPC: trainings, swim teams, camps, lessons. 3) Other Government: county schools, police, fire, military. 4) Non-profit groups: schools, swim teams, camps, recreational swim. 5) Commercial groups: swim team, scuba.

All groups must provide a current Certificate of Liability Insurance with Prince George's Community College listed as a Certificate Holder in the amount of \$1,000,000. This must be on file before the activity takes place.

Any group wishing to make a reservation must email their request to cullinje@pgcc.edu providing the following information; Name of the Organization, Date of the Request, Address of the Organization, The Area of the Facility Requested. The Organizations Phone Number, Purpose of the Activity, Type of Activity, Type of Group, A Contact Name, Contact Phone Number, Contact E-mail. Non-profit groups must provide Tax documentation to receive the non-profit rate.

The application and payment for use of the facilities must be received at least ten (10) business days prior to the event. Cancellation of the event must be made at least 48 hours prior to the event to receive a refund. Failure to do so may result in denial of further requests for use of the facility and the levy of any resulting fees or service charges