

## **ITEMS REQUIRED FOR SUBMISSION WITH F-1 INTERNATIONAL APPLICATION FOR ADMISSION**

The following items must be included with the completed application for admission. **Applications for admission and supporting documents (with the exception of sponsor information and transfer information) must be completed, signed and returned directly to the College BY THE APPLICANT either in person or via mail.**

- A completed Application for Admission for International (F-1 Visa) Students. This application is available at [www.pgcc.edu](http://www.pgcc.edu) by clicking the “Apply Now” button.
- The non-refundable application fee for international (F-1) students is \$50.00 (payable online if submitting the online application, payable by check or money order if submitting paper application). The application will not be reviewed until the fee is paid.
- Official TOEFL results (Test of English as a Foreign Language). Local applicants may take the Michigan Test at the College after applying for admission. Applicants admitted based upon TOEFL results will be re-tested upon arrival using the Michigan Test. The Michigan Test results will establish final assessment of English skills to determine course placement.
- Official high school transcripts and national exam results, as well as any post-secondary college or university transcripts. The College will only accept original documents or certified copies. Uncertified photo copies will not be accepted.
- Students **transferring from another U.S. college or university** MUST, in addition to providing official transcripts, submit the following:
  - Current Continued Attendance I-20
  - Transfer Clearance Form completed by their current institution’s DSO
  - Students seeking transfer credit must have all non-U.S. college credentials evaluated by a NACES-accredited transcript evaluation agency prior to submission to Prince George’s Community College. Please email [internationalgroup@pgcc.edu](mailto:internationalgroup@pgcc.edu) for a list of approved credentialing services.
  - Students seeking transfer credit must also complete the Request for Transfer Evaluation Form.
- Current passport and, if already in the United States, current visa.
- A completed Sponsor Declaration of Support form signed by financial sponsor.
- Financial sponsors’ bank statement, showing financial resources to cover the first year’s estimated expenses (\$26,174). These statements must show actual account details (e.g. debits and credits) and be dated within the last thirty (30) days. Certificates, attestations or affidavits will not be accepted.
- A letter from the sponsor's employer verifying position held employment status (full or part time), duration of employment and annual salary.
- A completed Local Sponsor Affidavit.

**Please submit all documents to:**

[internationalgroup@pgcc.edu](mailto:internationalgroup@pgcc.edu)

**OR**

F-1 Student Admission  
Office of Records and Registration  
Prince George's Community College  
301 Largo Road  
Bladen Hall, Room 126  
Largo, MD 20774-2199