DATE: January 16, 2020

TO: All Prospective Proposers

FROM: Karen Kelly
Procurement Coordinator, Office of Procurement
301-546-0008

RE: ADDENDUM #5
RFQ 20-09 – Removal and Installation of Air Handling Unit (AHU)

The following amends the above referenced RFQ documents. Receipt of this addendum is to be acknowledged by completing the enclosed "Acknowledgement of Receipt of Addenda Form” and including it in the Technical Proposal.

1. See Addenda Log for information/updates, attached.

End of Addendum 5 dated 01-16-2020
ACKNOWLEDGEMENT OF RECEIPT OF ADDENDA FORM

RFQ NO.: 20-09

TECHNICAL AND FEE PROPOSAL DUE DATE:
      Tuesday, January 21, 2020, on or before 10:00 A.M. ET

RFQ FOR:  Removal and Installation of Air Handling Unit (AHU)

NAME OF PROPOSER: ____________________________________________

ACKNOWLEDGEMENT OF RECEIPT OF ADDENDA

The undersigned, hereby acknowledges the receipt of the following addenda:

  Addendum No. __1___ dated 12-09-2019
  Addendum No. __2___ dated 12-10-2019
  Addendum No. __3___ dated 12-12-2019
  Addendum No. __4___ dated 01-14-2020
  Addendum No. __5___ dated 01-16-2020

As stated in the RFP documents, this form is included in our Technical Proposal.

____________________________
Signature

____________________________
Name Printed

____________________________
Title

____________________________
Date

END OF FORM
<table>
<thead>
<tr>
<th>No.</th>
<th>Addendum No.</th>
<th>Solicitation Section/Reference</th>
<th>Question/Reference</th>
<th>PGCC Response/Modification</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>4</td>
<td></td>
<td>Would it be possible to have a scheduled site visit with the Facilities team?</td>
<td>The college will not be accommodating another site visit for this project. This was not a mandatory site visit so feel free to provide your bid/proposal and visit our website at <a href="https://www.pgcc.edu/community/doing-business-with-pgcc/procurement/request-for-bids/">https://www.pgcc.edu/community/doing-business-with-pgcc/procurement/request-for-bids/</a> to view all documents, including additional Scope of Work in Addendum No. 2.</td>
</tr>
<tr>
<td>2</td>
<td>4</td>
<td></td>
<td>Is this project MD Sales Tax Exempt to the Contractor. Please provide MD Tax Exemption Number</td>
<td>Project does not provide MD sales tax exempt to the Contractor.</td>
</tr>
</tbody>
</table>
| 3   | 4           |                                 | Please provide the Siemens Point of Contact for this facility? Please explain in detail the extend of the controls replacement. There are controls in the adjacent return fan room and louvers. | Danny Guadalupe  
Telephone: (443) 280-7092  
Email: Daniel.guadalupe@siemens.com |
| 4   | 4           |                                 | Is Fire Alarm part of this scope of work? If so need point of contact. | The contractor will hire the College’s contractor Red Hawk for the design and installation of fire alarm systems. Please contact:  
Darrell Clark  
Red Hawk  
Telephone: (301) 244-6400 |
<p>| 5   | 4           |                                 | Is this project Design Build? Please provide details. The project will require plans to obtain a mechanical permit. | The project includes design elements/services as described in the Solicitation and as required by the College at a later date. Project does not require mechanical permit. See Addendum 2 for more information pertaining to A/E services. |
| 6   | 4           |                                 | Please send a pdf copy of the existing mechanical plans for the mechanical room including mechanical schedule. | Plans in PDF format are not available at this time but will be provided to the successful bidder. |</p>
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<thead>
<tr>
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<th></th>
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<tbody>
<tr>
<td>7</td>
<td>4</td>
<td>As mentioned we need to have a second site visit to bring subcontractors and vendors.</td>
<td>See response to Question 1</td>
</tr>
<tr>
<td>8</td>
<td>4</td>
<td>Since we are asking for a second site visit can the RFI due date be extended for further questions after the second site walk?</td>
<td>See response to Question 1</td>
</tr>
<tr>
<td>9</td>
<td>4</td>
<td>What is the completion date?</td>
<td>Project completion date is June 15th, 2020</td>
</tr>
<tr>
<td>10</td>
<td>4</td>
<td>Is there any liquidated damages for non-completion of project after due date? Please advise. Equipment lead time is 12-16 weeks.</td>
<td>Time is an essential element of the contract and it is important that the work be vigorously prosecuted until completion. For each day that any work shall remain uncompleted beyond the time(s) specified, the contractor shall be liable for liquidated damages in the amount of <strong>$500 per day</strong>, provided, however, that due account shall be taken of any adjustment of specified completion time(s) for completion of work as granted by approved change orders. See question 9 for project completion date.</td>
</tr>
<tr>
<td>11</td>
<td>4</td>
<td>Is there any hazardous materials in the work area? If so is this part of the part or excluded. Need a copy of the Asbestos report</td>
<td>The College has tested equipment located in the air handler room for asbestos containing materials. The College has determined that asbestos containing materials most likely exist in elbows, valves and tee fitting. It will be the responsibility of the contractor to remediate hazardous materials and provide the College with a receipt and tracking documentation for the safe transport and storage of any materials remediated. The successful Contractor shall be responsible to ensure the remediation of any hazardous materials is performed and completed per industry and code standards.</td>
</tr>
<tr>
<td>12</td>
<td>4</td>
<td>Since the project is mostly self-performed can the MBE requirement of 25% be lowered, or can the In county (PG) contractor be accepted in lieu of the MBE requirement.</td>
<td>The MBE goal percentage is 25%. This may be self performed if the Proposer meets the College’s MBE definition, provided below. Proposers unable to meet the established goal may submit the required documentation, provided in Appendix M – Section 111. County (PG) contractors do not meet the MBE goal unless the</td>
</tr>
</tbody>
</table>
contractor is a certified MBE, per Appendix M or meets the College’s definition of an MBE.

**PGCC MBE definition:**

A Minority Business Enterprise (MBE) is any legal entity, other than a joint venture, organized to engage in commercial transactions which is at least 51% owned and controlled by one or more minority persons (African Americans, Hispanics, American Indians, Asians, women and the physically or mentally disabled), or a non-profit entity organized to promote the interest of the physically or mentally disabled.

Although State certification is not required, Offerors shall be required to provide adequate proof that each MBE proposed/utilized meets the College’s requirement/status and be required to execute the College’s MBE Affidavit or other required documents determined by the College, at a later date.

| 13 | 4 | The scope lists replacement of the AHU. Does this include the return fans in the other room? Please explain? | The project requires replacement of all fans in both the Air Handling Unit mechanical room and adjoining room. |
| 14 | 4 | Electrical. Please confirm the existing outdated Electrical panel containing the breakers shall remain? | Services shall include remove and replace electrical panels. See Addendum 2. |
The scope of work includes installing a temporary cooling/heating plant during the installation. This would require a temporary AHU be installed on the roof and could be very costly. In order to avoid the temporary replacement, can the installation be done during the school break (after graduation)?

Proposers are to include the cost of the temporary plant as an alternate addition. The College will determine the need for this service during the proposal evaluation process. In addition to the cost, Proposers are to include additional information/assumptions regarding this service to ensure the College is fully aware of all of the implications requiring this service.

End of Addendum 4