



# PRINCE GEORGE'S COMMUNITY COLLEGE

DATE: October 28, 2022

TO: All Prospective Proposers

FROM: Kris Chewlin  
Procurement Compliance Officer, Office of Procurement  
301-546-8011

RE: **Addendum 3: RFP 23-05 –  
EMPLOYEES' BASIC LIFE, ACCIDENTAL DEATH AND  
DISABILITY**

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The following amends the above referenced RFP documents. Receipt of this Addendum 3 is to be acknowledged by completing the enclosed "Acknowledgement of Receipt of Addenda Form" and including it in the Technical Proposal.

## 1. **Questions and Responses**

Below are the responses to Question #3 and Question #20 in Addendum 2 dated October 24, 2022, wherein we stated we were awaiting further information to respond fully.

**Question #3: Is supp life premium and claims data available for employees and dependents?**

**Answer: Supp life premium and enrollment can be calculated via the census as it includes enrollment and premium information. Incumbent has indicated since there are less than 500 lives on supplemental life they will not be providing experience.**

**Question #20: Current experience only includes the last 24 months. Please provide 60 months experience for Basic Life, Supplemental Life, STD and LTD coverage.**

- premium history
- paid claims
- volume

- billed lives
- reserves

**Answer: We requested from incumbent to include in reporting and experience back to October of 2017 has been posted to the One drive link.**

**ACKNOWLEDGEMENT OF RECEIPT OF ADDENDA FORM**

**RFP NO.:** 23-05

**TECHNICAL AND FEE PROPOSAL DUE DATE:** Monday October 31, 2022, on or before 10:00 AM ET

**RFP FOR:** RFP 23-05 – EMPLOYEES’ BASIC LIFE, ACCIDENTAL DEATH AND DISABILITY

**NAME OF PROPOSER:** \_\_\_\_\_

**ACKNOWLEDGEMENT OF RECEIPT OF ADDENDA**

The undersigned, hereby acknowledges the receipt of the following addenda:

Addendum No.   1   dated 10-07-22

Addendum No.   2   dated 10-24-22

Addendum No.   3   dated 10-28-22

Addendum No.        dated       

Addendum No.        dated       

As stated in the RFP documents, this form is included in our Technical Proposal.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Name Printed

\_\_\_\_\_  
Title

\_\_\_\_\_  
Date

END OF FORM