DATE: March 1, 2019
TO: All Prospective Proposers
FROM: Karen Kelly
Procurement Coordinator, Office of Procurement
301-546-6000

RE: RFP 19-09 – Employee Assistance Program Benefit Services

The following amends the above referenced RFP documents. Receipt of this addendum is to be acknowledged by completing the enclosed "Acknowledgement of Receipt of Addenda Form" and including it in the Technical Proposal. The Solicitation Schedule is subject to further change modification, as required by the College.

1. The following email replaces in its entirety Karen Kelly’s email address in Section 2.1 of the RFP.

Kkelly14380@pgcc.edu

2. The Questions period for RFP 19-09 has been extended.

   • Last Day for Questions: March 5, 2019 at 10:AM ET

Note: It is the sole responsibility of potential proposers to ensure inquires/questions are received for response. Submitted inquires/questions that are not confirmed by the College may not have been received.

End of Addendum 1 dated 03-01-2019
ACKNOWLEDGEMENT OF RECEIPT OF ADDENDA FORM

RFP NO.: 19-09

TECHNICAL AND FEE PROPOSAL DUE DATE:
Thursday, March 14, on or before 10:00 A.M. ET

RFP FOR: Employee Assistance Program Benefit Services

________________________________________
NAME OF PROPOSER: ________________________________________________

ACKNOWLEDGEMENT OF RECEIPT OF ADDENDA

The undersigned, hereby acknowledges the receipt of the following addenda:

Addendum No. 1 dated 03-01-2019
Addendum No. ______ dated ______
Addendum No. ______ dated ______
Addendum No. ______ dated ______
Addendum No. ______ dated ______

As stated in the RFP documents, this form is included in our Technical Proposal.

________________________________________
Signature

________________________________________
Name Printed

________________________________________
Title

________________________________________
Date

END OF FORM