DATE: March 13, 2019

TO: All Prospective Proposers

FROM: Karen Kelly
Procurement Coordinator, Office of Procurement
301-546-0008

RE: RFP 19-09 - EMPLOYEE ASSISTANCE PROGRAM (EAP) BENEFIT SERVICES

The following amends the above referenced RFP documents. Receipt of this addendum is to be acknowledged by completing the enclosed "Acknowledgement of Receipt of Addenda Form" and including it in the Technical Proposal.

A. Announcement

The College will be closed for Spring Break from 4:30 PM ET, March 15, 2019 – March 24, 2019. The College will reopen at 8:30 AM ET, March 25, 2019. Any correspondence or documents sent during the period of closure will not be received.

End of Addendum 4 dated 03-12-2019
ACKNOWLEDGEMENT OF RECEIPT OF ADDENDA FORM

RFP NO.:  19-09

PROPOSAL DUE DATE:
Monday, March 25, 2019, on or before 10:00 A.M. ET

RE:  RFP 19-09 - EMPLOYEE ASSISTANCE PROGRAM (EAP) BENEFIT SERVICES

NAME OF PROPOSER:  ________________________________

ACKNOWLEDGEMENT OF RECEIPT OF ADDENDA

The undersigned, hereby acknowledges the receipt of the following addenda:

Addendum No. ___1___ dated 03-01-2019
Addendum No. ___2___ dated 03-08-2019
Addendum No. ___3___ dated 03-12-2019
Addendum No. ___4___ dated 03-13-2019
Addendum No. _____ dated ______

As stated in the RFP documents, this form is included in our Technical Proposal.

______________________________
Signature

______________________________
Name Printed

______________________________
Title

______________________________
Date

END OF FORM