

## Dual Enrollment Guide to Registration Error Messages

Error Message	Explanation	Resolution
New Student Orientation required. Contact Advising, 301-322-0150.	You did not have your hold lifted, likely because you have not been approved for Dual Enrollment. All students must submit a completed Dual Enrollment Form for approval before the established deadlines before registering.	Email MDCompletionAct@pgcc.edu to see if your paperwork was received by the established deadline and if you were approved to register.
COURSE NAME - The following required prerequisite for course NAME is not started. PREREQUISITE (i.e. Reading proficiency.)	You do not meet the prerequisite requirements for the course. For example, to take EGL-1010, students must be both Reading proficient (Accuplacer, Reading Comprehension score 79+) and Writing Proficient (Accuplacer, Sentence Skills score 90+).	Consult your Accuplacer/SAT/ACT scores to verify that you qualify for the course. If you believe you do, email <a href="mailto:MDCompletionAct@pgcc.edu">MDCompletionAct@pgcc.edu</a> for registration assistance. If you do not qualify for the course, register for your remaining approved courses. You must submit a new Dual Enrollment Form for any new courses that were not originally approved on your form.
COURSE NAME - Check scheduled times, and if necessary, see an Academic Advisor.	The course has already started or the course meeting times conflict with another course.	Double check the course start dates and the course meeting times. Choose another section of the course that has not yet started or that does not conflict with your other courses. Students must be registered for a course by the day before it begins. Students may not register for a section that is already full.
COURSE NAME – 15 credits achieved. Contact Advising at advising@pgcc.edu to proceed.	You have reached the 15 credit benchmark.	Email MDCompletionAct@pgcc.edu to have your hold lifted.
RRDUAL: Dual Enrollment Student must email mdcompletionact@pgcc.edu.	You have a hold on your account from Dual Enrollment.	Email MDCompletionAct@pgcc.edu for registration assistance.
WRRDEBT. Money owed. Cannot register. Contact Student Acct. 301-546-0688 You are not eligible for registration.	You have an unpaid balance from a previous semester.	Contact Student Accounts at (301) 546-0688 for further details. Make payment arrangements online using an option in Student Finance or make payment arrangements in-person in Bladen Hall room 120.
Registration not allowed in UG courses without an academic program.	You did not complete the online application, or you indicated a later starting semester on the online application than the semester for which you are trying to register.	Email MDCompletionAct@pgcc.edu to have your account updated or receive instructions for completing the online application.