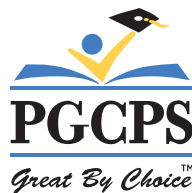


# DUAL ENROLLMENT

## Application



Name		PGCC Identification Number	
High School		PGCPS Identification Number	
Student PGCPS Email Address		@pgcps.org	New or Continuing Student
Counselor's Name	Academic Semester (Fall, Spring, Summer) / Year		Grade

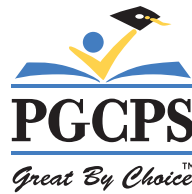
- I am aware that I must meet college requirements for dual enrollment before I am admitted to Prince George's Community College (PGCC). Additionally, I agree to allow the college to share information regarding my academic record with Prince George's County Public Schools (PGCPS) until I graduate or am no longer a registered PGCPS student.
- I am aware that I must provide my own transportation.
- I understand that I am to abide by both the PGCPS and PGCC student codes of conduct.
- I am aware that I MUST select an alternate course/section in the event my preferred course is no longer available, prior to submitting my application. I further understand, if an alternate is not selected prior to submitting the application, I may be denied the option to select a different course.
- I am aware that if approved, I will receive an email to my PGCPS email address stating that I am approved to register for courses online. It is my responsibility to register myself for courses online, in accordance with program deadlines. I may not register myself for class until I receive the approval email from MDCompletionAct@pgcc.edu.
- I am aware that I may only register for approved courses on this Dual Enrollment Application Form.
- I am aware that if I register for a course that was not approved on this form, I must submit a new Dual Enrollment Application Form to PGCC that includes the new course. If I register for any unapproved courses, I may be dropped from the course or held responsible for the cost of the course. Also, it may impact my program eligibility in the future, as well as my high school graduation eligibility if I were taking dual credit courses.
- I am aware that I must complete my registration no later than two weeks prior to the semester's first day of classes at PGCC. After that date, I must contact the PGCC Dual Enrollment Coordinator for assistance with any schedule changes.
- I understand that I am responsible for paying the cost of textbooks and applicable fees. The instructional services fee is \$48 per credit and the registration fee is \$25 per semester.\* Textbook prices vary. Students who receive free and reduced meals (FARMS) will have textbooks and fees paid by PGCPS. (Parent/Guardian Initials)
- I am aware that if my child withdraws (W) or fails a dual enrollment course with an F (college/university) or E (PGCPS), I may be required to pay 90% of tuition paid by PGCPS. I further understand that my child will NOT be able to take another dual enrollment course paid by PGCPS. (Parent/Guardian Initials)
- I consent to receiving calls, including automated or prerecorded, for the purposes of receiving college-related information from Prince George's Community College. I am aware that I can revoke this consent at any time.
- I am aware that if I would like to receive academic accommodations at PGCC, I must self-identify, provide proof of disability and a paid tuition bill to PGCC's Disability Support Services (dss@pgcc.edu) at least one month prior to the start of classes.
- I understand that PGCC is prohibited from providing certain information from my student record to a third party, including parents/guardians, unless a current Consent for Access form is on file, in compliance with the Federal Family Education Rights and Privacy Act of 1974 (FERPA).

\* Updated fee costs are available at [www.pgcc.edu](http://www.pgcc.edu). Click "Paying for college."

Student Signature	Date
Parent/Guardian Signature	Date

# DUAL ENROLLMENT

## Application



Name		PGCC Identification Number
Academic Semester (Fall, Spring, Summer)	Year	High School

Approved Class (indicate course #)	PREFERRED		ALTERNATE		Dual Credit Course? (Y/N)
	Section #	Synonym #	Section #	Synonym #	

The above student is certified to be in the 11th or 12th grade on the first day of the college class or is a rising 11th or 12th grader during summer session; a registered PGCPS student; and has a cumulative grade point average of at least a 2.5.

Counselor's Signature	Date
Principal's Signature	Date