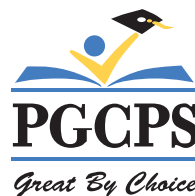


# DUAL ENROLLMENT

## Frequently Asked Questions (FAQs)



### PLEASE NOTE

This document does not apply to Academy of Health Sciences, Information Technology Early College Program at Chesapeake Math & IT Academy, or College Park Academy.

### 1. WHAT IS THE PGCPS-PRINCE GEORGE'S COMMUNITY COLLEGE (PGCC) DUAL ENROLLMENT PROGRAM?

Dual enrollment is an opportunity for PGCPS high school students to also take courses at PGCC. PGCPS will pay the tuition for students who meet the eligibility qualifications at PGCC. Developmental (remedial) courses may not be taken through the dual enrollment program.

### 2. AM I ELIGIBLE TO PARTICIPATE IN THE DUAL ENROLLMENT PROGRAM?

To participate in the program students must meet the following criteria:

- > Be enrolled in the 11th or 12th grade on the first day of the semester in which the course is offered. This will apply to rising 11th and 12th graders during summer sessions.
- > Have at minimum 2.5 cumulative grade point average in high school and be in good academic standing at PGCC.
- > Meet minimum scores on **at least one** of the test sections listed below. Students must submit verification of test scores when submitting the registration form.

TEST	MINIMUM SCORE
<b>Reading</b>	
Accuplacer Reading	79+
SAT Evidence-Based Reading and Writing	500+
ACT Reading	21+
<b>Writing</b>	
Accuplacer Sentence Skills	90+
SAT Evidence-Based Reading and Writing	500+
ACT English	21+
<b>Math</b>	
Accuplacer College-Level Math	45+ Must also have at least an 82+ on Accuplacer Elementary Algebra
SAT Mathematics	500+
ACT Mathematics	21+

### 3. DO HOMESCHOOL AND PRIVATE SCHOOL STUDENTS QUALIFY FOR THIS OPPORTUNITY?

Homeschool and Private school students qualify for the Concurrent Enrollment Program at PGCC. More information is available at [www.pgcc.edu/go/highschool](http://www.pgcc.edu/go/highschool).

### 4. DO PGCPS NONPUBLIC SPECIAL EDUCATION STUDENTS QUALIFY FOR THIS OPPORTUNITY?

Yes. Contact Chandra Watson at [chandra.watson@pgcps.org](mailto:chandra.watson@pgcps.org) for additional information.

## 5. HOW DO I ENROLL IN THE DUAL ENROLLMENT PROGRAM AT PGCC?

Students must do the following:

- > Demonstrate college readiness via a placement test (Accuplacer, ACT, SAT scores may be used to determine readiness for college level work).
- > Complete the special PGCC dual enrollment online application that is e-mailed to qualifying students via their PGCCPS e-mail accounts.
- > Schedule a meeting with their professional high school counselor, review requirements, and select courses.
- > Complete the Dual Enrollment Form (signatures required).
- > Submit a completed Dual Enrollment Form and supplemental documents (test scores, high school transcript and SOAR completion certificate) to their professional high school counselor by the established deadline.

## 6. WHAT IS THE ACCUPLACER PLACEMENT TEST?

Accuplacer is a college placement test accepted for admissions to some colleges and universities. PGCCPS students who meet the initial dual enrollment requirements have the opportunity to take the test at their high school.

- > Students may take the test once per semester.
- > Students who have taken the exam in previous semesters, and are satisfied with their scores, do not have to retake the test.
- > Students should study for the Accuplacer. Sample Accuplacer questions are available at:
  - » <http://accuplacer.collegeboard.org/students>

## 7. WHERE CAN I TAKE THE ACCUPLACER PLACEMENT TEST?

ALL PGCCPS students who qualify for Dual Enrollment must take the Accuplacer placement test at their high school.

## 8. WHAT IF I MISSED THE TESTING SESSION AND WANT TO TAKE THE PLACEMENT TEST?

Contact your high school regarding possible make-up test dates.

## 9. WHAT IF I AM NOT SATISFIED WITH MY PLACEMENT TEST SCORES?

PGCCPS dual enrollment students will be offered the opportunity to take the test for a second time at their high school in following semesters. Students should contact their testing coordinator for available test dates.

## 10. WHAT COSTS AM I RESPONSIBLE FOR PAYING?

- > PGCCPS will cover the cost of tuition for all eligible students. Applicable fees and textbook expenses are the responsibility of the student. Visit the “Paying for College” page at [www.pgcc.edu](http://www.pgcc.edu) for current fee prices.
- > PGCCPS will cover the cost of tuition, applicable fees, and textbook expenses for students who receive free and reduced meals (FARMS).

## 11. WHERE CAN I FIND THE DUAL ENROLLMENT APPLICATION AND DUAL ENROLLMENT FORM?

A link to the PGCC Dual Enrollment online application will be e-mailed to qualifying students via their PGCCPS e-mail accounts. This special Dual Enrollment online application must be completed first.

The Dual Enrollment Form is available online at [www1.pgccps.org/dualenrollment](http://www1.pgccps.org/dualenrollment) or [www.pgcc.edu/go/highschool](http://www.pgcc.edu/go/highschool) or through your professional school counselor. The form must be signed by the counselor, principal, parent/guardian, and student. The form will be collected by the student’s PGCCPS counselor.

## 12. ARE TRANSPORTATION AND MEALS PROVIDED?

- > Students/parents are responsible for transportation to and from the college campus.
- > Meals are not provided to students, there are available dining options, for purchase, on and off the campus.

## 13. WHAT HAPPENS IF I FAIL OR WITHDRAW FROM A COURSE?

- > PGCCPS reserves the right to charge students who receive a course grade of an “E” or “F”, or who withdraw from a course, 90% of the tuition paid. PGCCPS also reserves the right to not pay for future courses.
- > For dual credit courses, an “E” or “W” will appear on the student’s high school transcript.
- > For all courses, an “F” or “W” will appear on the student’s college transcript.

## 14. WHAT OCCURS IF I DON'T ATTEND OR STOP ATTENDING A CLASS I AM REGISTERED FOR?

- > If you do not attend or participate in a class you were registered for within the first three weeks or equivalent 20% of class, you will receive an “NA” grade for nonattendance. Once this grade is assigned you can no longer attend the class. You will still be responsible for any applicable fees associated with the class.
- > If you participate in the class and then stop attending without officially withdrawing, you will receive an “FX” grade for failure due to ceased attendance. You will still be responsible for any applicable fees associated with the class.

## 15. WHAT EFFECT CAN MY GRADES FROM DUAL ENROLLMENT HAVE ON ME IN THE FUTURE?

- > The grades you earn while participating in the Dual Enrollment program are part of your official college record. You are establishing your college GPA and course completion record.
- > Even though current high school students are not eligible to receive financial aid, your performance in college classes now will contribute to your eligibility for financial aid after high school graduation. In order to be eligible for financial aid, you must make satisfactory academic progress (SAP), as demonstrated by GPA and course completion record. Please see the current Prince George’s Community College Academic Catalog for further information on SAP policies (available at [www.pgcc.edu](http://www.pgcc.edu)).
- > Furthermore, if you are taking courses for dual credit and/or for high school graduation requirements, your grades may impact your high school record and graduation eligibility.

## 16. CAN I TAKE COURSES AT LOCATIONS OTHER THAN THE MAIN PGCC CAMPUS IN LARGO?

Yes. Students may take courses on the main PGCC campus in Largo and at PGCC Extension Centers.

[http://www.pgcc.edu/Campus\\_Info/Extension\\_Centers/Extension\\_Centers.aspx](http://www.pgcc.edu/Campus_Info/Extension_Centers/Extension_Centers.aspx)

- > Main Campus | Largo
- > Laurel College Center (LCC) | Laurel
- > University Town Center (UTC) | Hyattsville
- > Joint Base Andrews (AAFB) | Joint Base Andrews—Camp Springs
- > Oxon Hill High School (OHHS) | Oxon Hill

## 17. WILL PGCCPS PAY FOR MORE THAN ONE COURSE PER SEMESTER?

Yes. Courses must be approved by your Professional School Counselor.

## 18. CAN I TAKE NON-CREDIT, WORKFORCE DEVELOPMENT COURSES?

Yes. Courses must be approved by your Professional School Counselor.

## 19. WHAT IS THE DIFFERENCE BETWEEN DUAL ENROLLMENT AND DUAL CREDIT?

- > Dual Enrollment: Students are enrolled in high school and college courses.
- > Dual Credit: Students are enrolled in high school and college courses; and receive both high school credit AND college credit.
  - Limited, pre-approved list of PGCC courses for dual credit is available at: <http://www1.pgcps.org/dualenrollment/>
  - Dual credit course grades are weighted on the high school transcript

## 20. CAN HIGH SCHOOL SENIORS TAKE COLLEGE COURSES TO SATISFY GRADUATION REQUIREMENTS?

Yes, but the course will not apply to the calculation of salutatorian or valedictorian status if it taken during the Spring semester of 12th grade.

## 21. CAN I TAKE COURSES IN NON-TRADITIONAL FORMATS?

- > Dual enrollment students may take courses using one or more of the following modalities:
  - Traditional, face-to-face in 5- to 15-week formats
  - Hybrid, which combines face-to-face and on-line, in 5- to 15-week formats
  - On-line, after a student has successfully earned 6 credits at PGCC with a GPA of 2.5
- > Dual enrollment students may not take weekender courses.

## 22. IF I AM A CONTINUING DUAL ENROLLMENT STUDENT AT PGCC, DO I NEED TO FILL OUT THE APPLICATION AND REGISTRATION FORM AGAIN?

You do not need to complete the on-line application again.

You do need to complete the registration form for each semester you are enrolled.

## 23. WHO SHOULD I CONTACT WITH ADDITIONAL QUESTIONS?

PGCPS: [dual.enrollment@pgcps.org](mailto:dual.enrollment@pgcps.org)

PGCC: Caitlin Minch, Dual Enrollment Coordinator at [MDCompletionAct@pgcc.edu](mailto:MDCompletionAct@pgcc.edu)